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Kilmory, Lochgilphead, PA31 8RT
Tel: 01546 602127 Fax: 01546 604435
DX 599700 LOCHGILPHEAD
4 November 2015

NOTICE OF MEETING

A meeting of the **MID ARGYLL, KINTYRE AND THE ISLANDS COMMUNITY PLANNING GROUP** will be held in the **COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD WITH VC FACILITY IN THE CUSTOMER SERVICE POINT, BOWMORE, ISLE OF ISLAY** on **WEDNESDAY, 11 NOVEMBER 2015 at 10:00AM**, which you are requested to attend.

Douglas Hendry
Executive Director of Customer Services

BUSINESS

1. **WELCOME AND APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES**
 - (a) Mid Argyll, Kintyre and the Islands Community Planning Group held on 12 August 2015 (Pages 1 - 10)
 - (b) Mid Argyll Partnership (MAP) held on 28 October 2015 (for noting) (Pages 11 - 16)
 - (c) Kintyre Initiative Partnership (KIP) held on 2 October 2015 (for noting) (Pages 17 - 24)
 - (d) Third Sector and Communities CPP Strategic Group held on 26 August 2015 (for noting) (Pages 25 - 28)
4. **STANDING ITEM: MANAGEMENT COMMITTEE UPDATE** (Pages 29 - 34)
Report by Community Planning Manager
5. **REVIEW OF SOA DELIVERY PLANS** (Pages 35 - 40)

Presentation by Community Planning Manager

6. OUTCOME 2: WE HAVE INFRASTRUCTURE THAT SUPPORTS SUSTAINABLE GROWTH

- (a) Public Service Obligations (PSO)
- (b) Air Fares
- (c) Ferry Service Issues (Pages 41 - 50)

Report by Executive Director of Development and Infrastructure Services

- (d) Scottish Water Programme of Works Update - TO FOLLOW

Report by North Regional Community Team Manager

7. OUTCOME 6: PEOPLE LIVE IN SAFER AND STRONGER COMMUNITIES

- (a) Community Safety Partnership Strategic Plan (Pages 51 - 56)

Report by Anti-Social Behaviour Co-ordinator

- (b) Roads Update - TO FOLLOW

Report by Police Scotland

- (c) Update on Syrian Refugee Resettlement Programme

Update by Business Improvement Manager, Community Services

8. OUTCOME 5: PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES

- (a) Standing Item: Health and Social Care Integration (Pages 57 - 74)

Report by Head of Strategic Planning and Performance, Argyll and Bute HSCP

- (b) Alcohol and Drugs Partnership Update

Presentation by Alcohol and Drugs Partnership Co-ordinator

9. COMMUNITY ENGAGEMENT & LINKS TO COMMUNITY PLANNING (Pages 75 - 80)

Report by Area Governance Manager

10. ISSUES WITH VC FACILITIES - TO FOLLOW

Report by Executive Director of Customer Services

11. **THIRD SECTOR UPDATE** (Pages 81 - 86)
Report by Argyll Third Sector Interface
12. **CAMPBELTOWN SAILING CLUB REQUEST FOR INCLUSION IN SOA** (Pages 87 - 90)
Report by Community Development Officer
13. **PLANNING OUR FUTURE - UPDATE BY ARGYLL AND BUTE COUNCIL** (Pages 91 - 114)
Copy of Report submitted to meeting of Argyll and Bute Council on 22 October 2015.
14. **ELECTION OF CHAIR AND VICE CHAIR** (Pages 115 - 116)
Report by Area Governance Manager
15. **DATE OF NEXT MEETING - WEDNESDAY 10 FEBRUARY 2016 AT 10.00AM WITHIN ROOM 2 OF THE COMMUNITY CENTRE, STEWART ROAD, CAMPBELTOWN**
Discussion facilitated by the Area Governance Manager on items for inclusion on the Agenda for the next meeting.

Outcomes to be discussed – review of SOA: Local

MID ARGYLL, KINTYRE AND THE ISLANDS COMMUNITY PLANNING GROUP

Councillor Rory Colville (Chair) John Dreghorn (Vice-Chair)

Shirley MacLeod, Area Governance Manager

Contact: Lynsey Innis, Senior Area Committee Assistant; Tel: 01546 604338

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MINUTES of MEETING of MID ARGYLL, KINTYRE AND THE ISLANDS COMMUNITY PLANNING GROUP held in the CUSTOMER SERVICE POINT, BOWMORE, ISLAY WITH VC FACILITY AVAILABLE IN THE HOUSING MEETING ROOM, KILMORY, LOCHGILPHEAD AND AT THE CUSTOMER SERVICE POINT ON THE ISLE OF COLONSAY on WEDNESDAY, 12 AUGUST 2015

Present: Councillor Rory Colville (Chair)
Councillor Robin Currie Councillor Donald MacMillan
Councillor Sandy Taylor

Bowmore: Shirley MacLeod, Area Governance Manager, Argyll and Bute Council
Antonia Baird, Community Development Officer, Argyll and Bute Council
Inspector Julie McLeish, Police Scotland
Watch Commander David Cowley, Scottish Fire and Rescue
Alison Guest, Clinical Services Manager, NHS Highland
Tracy Preece, Health Improvement Officer, NHS Highland
Petra Pearce, Argyll and Bute Third Sector Interface
Paul Graham, AITC
Donald Ewen Darroch, Jura Community Council
Malcolm Ogilvie, Islay Energy Trust

Lochgilphead: John Dreghorn, Interim Locality Manager, NHS (Vice-Chair)
Brian Reid, Locality Manager, Argyll and Bute Council
Moira MacVicar, Housing Services Manager, Argyll and Bute Council
Kathryn Wilkie, Area Education Officer, Argyll and Bute Council
Colin Renfrew, Chief Executive, Fyne Homes
Yvonne Angus, Area Manager, ACHA
Kerrien Grant, Highlands and Islands Enterprise (HIE)
Claire McFadzean, Marketing Officer, MACC
Margaret Wallace, Argyll and Bute Third Sector Interface
Kathy Duncan, Campbeltown Community Council

1. WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting and general introductions were made.

Apologies for absence were intimated by:-

Dave Kent, South Knapdale Community Council
Andy Buntin, Lochgilphead Community Council
Iain Ritchie, North Knapdale Community Council
Alison Hay, Mid Argyll Chamber of Commerce
Campbell Cameron, Community Broadband Scotland
Eleanor Sloan, Kintyre Health and Wellbeing Network
Lorraine Paterson, Head of Adult Services, Health and Social Care

Mary Wilson, Argyll and Bute CHP
Jim Smith, Head of Roads and Amenity Services, Argyll and Bute Council
Rona Gold, Community Planning Manager, Argyll and Bute Council
Anne Paterson, Education Manager, Argyll and Bute Council
Jeannie Holles, Adult Learning Manager, Argyll and Bute Council
Carol Keeley, Emergency Planning Officer, Argyll and Bute Council

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest intimated.

3. **MINUTES**

(a) **MID ARGYLL, KINTYRE AND THE ISLANDS COMMUNITY PLANNING GROUP HELD ON 13 MAY 2015**

The Minute of the meeting of the Mid Argyll, Kintyre and the Islands Community Planning Group held on 13 May 2015 was approved as a true record.

(b) **MID ARGYLL PARTNERSHIP (MAP) HELD ON 29 JULY 2015**

The group agreed to note the Minute of the Mid Argyll Partnership (MAP) held on 29 July 2015.

(c) **KINTYRE INITIATIVE PARTNERSHIP (KIP) HELD ON 26 JUNE 2015**

The group agreed to note the Minute of the meeting of the Kintyre Initiative Partnership (KIP) held on 26 June 2015.

(d) **FERRY SUB-GROUP HELD ON 26 JUNE 2015**

The group agreed to note the Minute of the meeting of the Ferry Sub-group held on 26 June 2015.

4. **ISLAND COMMUNITIES**

The group considered a report outlining the mechanisms for community input to the Area Community Planning Group across the MAKI area. The Area Governance Manager updated Partners in respect of an earlier meeting she had with both Islay and Jura Community Councils. She outlined the basis of discussions and advised that she had agreed to take forward the production of a guidance note outlining the purpose of the Community Planning Group and the processes involved. She explained that she would undertake this prior to the Community Council By-elections. Further discussion took place in relation to the timings of the meetings, the focus of the agenda and the possibility of elected Members circulating the information round Community Council meetings if community input remained low.

Decision:

The group agreed:-

1. to note the contents of the report;
2. requested that the Area Governance Manager produce a guidance note prior to the next round of Community Council By-elections; and
3. requested that a report be brought to the next Area Community Planning

Group meeting, providing an update on the progress made in relation to the mechanisms being put in place to support engagement with local communities.

(Ref: Report by Area Governance Manager, dated 12 August 2015, submitted.)

5. **STANDING ITEM: MANAGEMENT COMMITTEE UPDATE**

The group considered a report outlining the response by the CPP Management Committee to key matters highlighted by the Area CPG's at their meetings in May 2015. The report provided further information on the commitments of the CPP Management Committee in relation to Health and Social Care Integration; public attendance at Community Planning Management Committee meetings and further information on how Area CPG's could be involved in consultations and how they can be supported to communicate the SOA:Local. Partners noted that the CPP Management Committee would release a fortnightly document on current consultations within the area, which would be distributed to the group by the Senior Area Committee Assistant. Following discussions, the Area Governance Manager agreed to seek clarity from the CPP Management Committee in respect of when the EKOS report would be made public and take forward the possibility of advertising forthcoming meetings of the ACPG in the local press.

Decision:

The group agreed:-

1. to note the contents of the report; and
2. requested that the Area Governance Manager, take further comment to the CPP Management Committee meeting on 30 September 2015.

(Ref: Report by Community Planning Manager, dated 12 August 2015, submitted.)

6. **OUTCOME 1: THE ECONOMY IS DIVERSE AND THRIVING**

(a) PROGRESS OF DELIVERY OF SOA OUTCOME 1

The group considered a report providing an update on progress at an overall strategic level for the period to end July 2015. The report detailed the successes and key achievements to date for Outcome 1. General discussion took place in respect of the involvement and investment being made by HIE across the region to support businesses, social enterprises, communities and infrastructure.

Decision:

The group agreed:-

1. to note the contents of the report; and
2. to invite both Calmac and Transport Scotland to the ACPG meeting

in November to provide an update in terms of Outcome 2: We have infrastructure that supports growth.

(Ref: Report by Area Manager, Highlands & Islands Enterprise, dated 12 August 2015, submitted.)

(b) **MACC BASE - DEVELOPMENT UPDATE**

The group were given a presentation by Claire McFadzean, Marketing Officer of Machrihanish Airbase Community Company (MACC). Ms McFadzean outlined her role within the Company and outlined the priorities going forward on both the charitable and development strands of the business. She advised of the ways in which MACC contribute to the Charitable sector within the locality, and the positive impact that it has on local businesses. Ms McFadzean highlighted the key opportunities and the priorities of the base which included the expansion of the existing leases as well as securing new long term tenancies. She outlined the current position in relation to the aquaculture business and various renewable energy projects as well as the current spaceport bid. General discussion took place in relation to the timescales of the spaceport plans and also the effects this would have on current existing business set up on the base.

The Chair thanked Ms McFadzean for the informative presentation and wished MACC luck with the ongoing spaceport plans.

Decision:

The group agreed to note the contents of the presentation.

(Ref: Presentation by Marketing Officer, Machrihanish Airbase Community Company, dated 12 August 2015, submitted.)

(c) **RURAL ENTREPRENEURSHIP**

The group gave consideration to a presentation by Malcolm Ogilvie, of the Islay Energy Trust. Mr Ogilvie outlined the structure and the key aim of the Trust, and spoke of the project areas, which included the installation of free insulation to homes on the island. Mr Ogilvie also spoke of partnership working with a variety of groups and organisations, and the challenges faced while driving the project forward. Mr Ogilvie advised that going forward there was a need to engage with the Grants Development Officer and establish a Grants Advisory Panel and develop a process for applications to the Trust and select some small revenue-generating projects. General discussion took place in relation to grid connectivity and other innovative ways in which the additional energy could be utilised.

Mr Ogilvie advised that the Islay Energy Trust, as one of the first charitable organisations to tackle a project of this nature, would be happy to share information on the challenges faced and lessons learned with other likeminded groups.

The Chair thanked Mr Ogilvie for the informative presentation and congratulated Islay Energy Trust on the development of the programme.

Decision:

The group agreed to note the contents of the presentation.

(Ref: Presentation by Director of Islay Energy Trust, dated 12 August 2015, submitted.)

7. OUTCOME 5: PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES

(a) HEALTH AND SOCIAL CARE INTEGRATION

The group gave consideration to a report outlining the progress on the action undertaken to establish the Argyll and Bute Health and Social Care Partnership. The report highlighted the approval of the Integration Scheme, the interim operating arrangements to be implemented in both the Council and the NHS until April 2016, the new management appointments, and the production of the 3 year Strategic Plan. General discussion took place in relation to the possible difficulties in the merging of two workforces.

Decision:

The group agreed to note the contents of the report.

(Ref: Report by the Head of Strategic Planning and Performance, dated 12 August 2015, submitted.)

(b) HEALTH IMPROVEMENT TEAM

The group considered a report highlighting key achievements for the Health Improvement Team during 2014-15. These include building capacity for health improvement within the Health and Wellbeing Network and small grant fund; supporting the activity of the Health and Wellbeing Partnership; empowering communities and promoting the principles of co-production; developing skills such as Mental Health First Aid; hands on health promotion activity such as alcohol awareness at Tiree Music Festival and delivering nation programmes such as Choose Life and Healthy Working Lives.

General discussion was had in relation to the partnership working and the support given to the preventative approach by the Health Improvement team and the availability of services supporting alcohol addiction within island communities. The Health Improvement Officer agreed to seek information on the evidence that national and local initiatives assist in each specialist area, and circulate to the ACPG. Partners expressed concern that a lot of initiatives are run in main towns within Argyll and Bute and not in the rural areas. The

Area Governance Manager agreed to take this issue to the next CPP Management Committee meeting in September.

Decision:

The group agreed:-

1. to note the contents of this report; and
2. requested that the Area Governance Manager invite the Argyll and Bute ADP Co-ordinator, Carol Muir, to a future meeting of the ACPG to provide an update on the services available in relation to addiction within island communities.

(Ref: Report by the Health Improvement Principal, dated 12 August 2015, submitted.)

(c) ACHA - ANNUAL UPDATE

The group gave consideration to a report providing an annual update in relation to housing stock figures for the MAKI area, the services provided by ACHA, the level of investment in homes throughout the MAKI area, initiatives for 2015/16, examples of community work, the current new build programme and ACHA's current priorities. Discussion took place in respect of the availability of one bedroom properties in the Campbeltown area, the possibility of fitting sprinkler systems in homes where there are access difficulties and the Conservation Area Regeneration Scheme (CARS) in Inveraray.

Having noted that Colin Renfrew, Chief Executive of Fyne Homes was in attendance the Chair invited Mr Renfrew to provide an update in respect of ongoing work and commitments of Fyne Homes. Mr Renfrew outlined the current new build projects, a number of community initiatives and the current spend on repairs to properties annually. Mr Renfrew further advised that he was involved in a windfarm project at Glenbarr, which had been delayed due to issues with the National Grid and SSE. He advised that it was hoped that grid connection would take place in March 2017. He explained that once this was confirmed it would allow a community consultation to take place.

Decision

The group agreed to note the contents of the report by ACHA and also the verbal update by Fyne Homes.

(Ref: Report by Area Manager, ACHA, dated 12 August 2015, submitted.)

(d) HOUSING UPDATE ON THE DELIVERY PLAN

The group gave consideration to a report highlighting the progress of the Strategic Housing Investment Plan (SHIP). Discussion took place in respect of the need for differing types of accommodation within different areas, and the perception that there is a lack of

certain types of properties. The Housing Services Manager advised that the investment programme is determined in accordance with the needs of those on the waiting lists. The Area Manager for ACHA explained that the waiting lists do not reflect the shortages of one bedroom properties or sheltered housing in the Campbeltown area nor of three bedroom properties in Tarbert. She advised that to influence the Strategic Housing Investment Plan, you need to be on the waiting lists for the size of property that is required. The Housing Services Manager agreed to confirm this position in writing for Mrs Duncan, representative of the Campbeltown Community Council and the Tenants and Residents Association, Campbeltown. Further discussion took place in respect of the provision for two units on Jura, with the Housing Services Manager agreeing to discuss the matter further with Mr Darroch of Jura Community Council, independently of the meeting.

Decision:

The group agreed to note the contents of the report.

(Ref: Report by Executive Director of Community and Culture, dated 12 August 2015, submitted.)

(e) PATIENT TRANSPORT POLICY

The group gave consideration to the Policy of Financial Assistance to support travel to and from hospital. The Clinical Services Manager advised the group of the timescales involved in the implementation of the Policy and explained that this was important for those in remote areas, and in particular for those on the islands of Islay and Jura. She explained that the Policy was as a result of the relocation of government budgets in June to localities. Ms Guest explained that the relocation of funding offered an opportunity to alter the way in which services are administered, for example the implementation of telecare and tele-medication. Discussion took place in respect of air travel, with this being identified as one of the main issues in Islay. The group noted that the cost of a flight almost doubles when it involves Islay as opposed to somewhere like Campbeltown. The group noted that this was as a result of a Public Service Obligation (PSO) as opposed to being a commercially viable flight.

Decision:

The group:-

1. agreed to note the Patient Transport Policy; and
2. requested that the Area Governance Manager invite the Council's Strategic Transportation Manager and the Chief Executive of Logan Air to the next meeting of the ACPG, to report on public service obligations with a view to the inclusion of flights from Islay in this service.

(Ref: Policy of Financial Assistance to support travel to and from hospital by NHS Highland, submitted.)

8. OUTCOME 3: EDUCATION, SKILLS AND TRAINING MAXIMISES OPPORTUNITIES FOR ALL

(a) EDUCATION QUALITY AND STANDARDS REPORT

The group gave consideration to a report highlighting the major achievements made within Education in relation to the actions outlined in the Education Action Plan for 2013/14. Discussion took place in relation to the overall progress of Argyll and Bute schools across all course levels and in particular the trends of Intermediate 1 and 2 figures for years between 10/11 and 13/14. The Area Education Officer agreed to clarify this information with the Head of Service and feedback to Councillor Taylor by email.

Decision:

1. The group agreed to note the continuing progress made in relation to Education within Argyll and Bute; and
2. Note the commitment of staff and the success and achievements of our children and young people.

(Ref: Report by Executive Director of Community Services, dated 12 August 2015, submitted.)

9. OUTCOME 4: CHILDREN AND YOUNG PEOPLE HAVE THE BEST POSSIBLE START

(a) INTEGRATED CHILDREN'S SERVICES PLAN

The group gave consideration to a report providing an update on the progress made in relation to Outcome 4 of the SOA. The report outlined the performance measures at the end of FQ4 of 2014/15 and the successes, key achievements and key issues in relation to Outcome 4 over the past year. Discussion took place in relation to the inclusion of bi-lingual classes. The Area Governance Manager agreed to seek clarification as to the timescales for the bi-lingual programme and feedback to Councillor Currie by email.

Decision:

1. The group agreed to note the progress made in the delivery of Outcome 4 over the past year; and
2. Note the planned review of the performance indicators set within Outcome 4 to develop increasingly meaningful performance indicators to measure performance for the year ahead.

(Ref: Report by Head of Education, dated 12 August 2015, submitted.)

10. THIRD SECTOR UPDATE

The group gave consideration to a report outlining the representation routes for third sector organisations in Argyll and Bute in relation to the Area Community Planning Group.

The group also considered a report providing an update on matters within the third sector since the last meeting of the group.

Discussion in relation to the amalgamation of the Islay and Jura CVS and Argyll Voluntary Action took place, with Members noting that the service would now be known as Argyll and Bute Third Sector Interface.

Decision:

The group agreed to note the contents of both reports.

(Ref: Report by Chief Executive Officer, Argyll and Bute Third Sector Interface, dated 12 August 2015, submitted.)

11. CAMPBELTOWN SAILING CLUB REQUEST FOR INCLUSION IN SOA

The group considered a report which outlined a project being run by Campbeltown Sailing Club, which the Kintyre Initiative Partnership had voted, should be included within the appendix of the SOA:Local for MAKI. Discussion on whether the project was developed enough to meet all the criteria required for inclusion within the appendix of the SOA:Local was had, with the group agreeing that further information on the project was required.

Decision:

The group requested that a report be brought to the next meeting of the ACPG providing further information on the project to enable an informed decision to be reached.

(Ref: Report by Area Governance Manager, dated 12 August 2015, submitted.)

12. UPDATE REPORT ON CPG CHAIR AND VICE CHAIR

The group considered a report providing an update in terms of the position relating to the Chair and Vice-Chair of the MAKI Area CPG.

Decision:

1. The group agreed to note the contents of the report; and
2. Agreed to postpone the election of a Chair and Vice-Chair until the next meeting of the ACPG in November 2015.

(Ref: Report by Area Governance Manager, dated 12 August 2015, submitted.)

13. DATE OF NEXT MEETING - WEDNESDAY 11 NOVEMBER 2015 AT 10.00AM WITHIN THE COUNCIL CHAMBERS, KILMORY

The Area Governance Manager advised that at the next meeting of the group, discussion on Outcome 2: We have infrastructure that supports growth and Outcome 6: People live in safer and stronger communities would be had. She invited Partners to submit areas for discussion under these outcomes.

Partners noted that the next meeting of the Mid Argyll, Kintyre and the Islands CPG will take place on Wednesday 11 November 2015 at 10.00am within the Council Chambers, Kilmory, Lochgilphead.

**MINUTES of MEETING of MID ARGYLL PARTNERSHIP held in the COUNCIL CHAMBERS,
KILMORY, LOCHGILPHEAD
on WEDNESDAY, 28 OCTOBER 2015**

Present: Councillor Sandy Taylor (Chair)

Councillor Anne Horn Councillor Donald MacMillan for item 4(a)
only

Attending: Melissa Stewart, Area Governance Officer
Audrey Martin, Projects and Renewables Manager
Christopher Breslin, Scottish Canals
Inspector Julie McLeish, Police Scotland
Ben Tustin, SEPA
David Kent, South Knapdale Community Council
Hugh Thomson, South Knapdale Community Council
Andrew Wilson, North Knapdale Community Council & Mid Argyll Initiative
Andrew Buntin, Lochgilphead Community Council
Betty Rhodick, Lochgilphead Community Council
Mary Smyth, Craignish Community Council
Jim Malcolm, Dunadd Community Council
Lynda Syed, Furnace Community Council & Argyll TSI
Jane McCurdie, Phoenix Project & Mid Argyll Initiative

1. WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting and general introductions were made.

Apologies for absence were intimated on behalf of:

Councillor Robin Currie
Councillor Dougie Philand
David Jardine, Forestry Commission
Kate McAulay, NHS

2. MINUTES

(a) **Minute of the meeting of the Mid Argyll Partnership held on 29 October 2015**

The Minute of the Mid Argyll Partnership meeting held on 29 July 2015 was approved as a true record.

(b) **Minute of the meeting of the Mid Argyll, Kintyre and the Islands Community Planning Group held on 12 August 2015**

Partners agreed to note the Minute of the Mid Argyll, Kintyre and the Islands Community Planning Group, held on 12 August 2015.

3. MATTERS ARISING

Lynda Syed provided an update in relation to the Argyll and Bute Health and Social Care Partnership Outline Strategic Plan. She advised that the consultation was now underway, and that an event which was open to the public had recently been held in the Mid Argyll Community Hospital. She noted that the event had not been particularly well attended and that the consultation document seemed a little cumbersome. She advised that she had asked for Executive Summaries of the document and would distribute these to anyone who requested one. Discussion in relation to the feedback was had, with Partners noting the difficulties of responding constructively as there are no structures or systems to work against. Councillor Horn advised that she was a member of the Health and Social Care Integration Board and that she would feedback to the Board the comments of Partners. The Area Governance Officer agreed to circulate the Executive Summaries to Community Councils.

Lynda Syed provided a brief update in relation to the Mens Shed project. She outlined possible venues for the group and spoke of discussions with the Council about the possibility of securing a 6 month lease for premises in Lochgilphead which had previously been operated as a joiners workshop. The Chair, Councillor Taylor agreed to speak to the Council's Property Services regarding this possibility. Ms Syed advised of the National launch of the Scottish Men Shed Association, which was due to take place in Glasgow in November, and advised that she was hopeful that "shedders" from the Mid Argyll area would be in attendance at the event.

The Chair thanked Ms Syed for the information provided.

4. OUTCOME 1: THE ECONOMY IS DIVERSE AND THRIVING

(a) Scottish Canals

Partners were given an presentation by Christopher Breslin of Scottish Canals.

Mr Breslin outlined the development projects on the Crinan Canal and advised that there are approximately 1,500 transit journeys through the canal per annum. He explained that the aim was to increase dwell time and attract visitors to the area. He outlined plans for the full length of canal from Ardrishaig to Crinan and identified individual hubs along the canal and the wider area which would link together with the aim being to encourage visitors to stay longer within the area.

Mr Breslin advised that Scottish Canals had pin-pointed Ardrishaig as a regeneration site and outlined potential areas for development in the "Yot Spot" in Pier Square, Ardrishaig and the former Bridge House Hotel, Ardrishaig.

Mr Breslin provided information on the Crinan Corridor Charette, highlighting the opportunities to review the 2008 Ardrishaig Regeneration Framework and to create a community plan for Lochgilphead. Mr Breslin

also gave an overview of a number of successful projects undertaken by Scottish Canals.

Discussion took place regarding funding, with Mr Breslin advising that a bid had recently been drafted for Charette funding and he outlined the community stake and role. He explained that the purpose of the Charette was to link up communities around the canal and made specific reference to Lochgilphead and Ardrishaig. Discussion took place in respect of the proposals of the Boundary Commission, the support from Foundation Scotland and the possibility of a tie in to the charette proposals.

The Council's Projects and Renewables Manager advised that there was a wider consultation as part of the Charette and offered to provide feedback once the charrette had been completed.

The Chair thanked Mr Breslin for the information provided.

Decision

The Partnership noted that the Councils Projects and Renewables Manager would provide an update on progress to the next meeting of the group.

(b) Community Trusts

The Chair, Councillor Taylor introduced Jane McCurdie of the Phoenix Project to the group and set out the context for discussions.

Andrew Wilson advised that consultations in respect of the Mid Argyll Initiative were due to start on 29 October 2015 in Lochgilphead and Ardrishaig.

He advised that North Knapdale were in the process of setting up a Community Trust.

Mary Smyth advised that although she was not a member of the Trust she was aware that Craignish Community Company had been established for a number of years and that they are currently working on purchasing some land next to the school for use by the school and the local community.

Councillor Horn advised that Tarbert and Skipness Community Trust are currently drafting a plan for the use of empty properties in the village, and developing a backpackers hostel near to the Clonaig Ferry. Councillor Horn further advised that the outdoor mini-gym is due to open next week and is located across from the adult gym; that the community wind turbine is now active and that there is a development day planned to develop the local plan.

Jane McCurdie, of the Phoenix Project advised that the works are ongoing in relation to the Clock Lodge Project, with the wind and watertight works

scheduled to start in Spring 2016. She advised that these works must be completed before Harbro can progress the second phase of the build.

5. OUTCOME 2: WE HAVE INFRASTRUCTURE THAT SUPPORTS SUSTAINABLE GROWTH

Councillor Taylor introduced the item and spoke of the Actions contained under Outcome 2 of the Single Outcome Agreement. He spoke of the number of improvements on the road particularly the A82 and A83 and the delivery of the rollout of high speed next generation broadband. The Councils Projects and Renewables Manager updated the group on plans in respect of the mobile network, which included improvements to the current EE Contract, the Beacon Project, and Scottish Government funding. The Chair advised that the Economic Forum considers connectivity as being one of the top three priorities in the area. He advised of meetings with the Cabinet Secretary for Finance, Employment and Sustainable Growth, John Swinney MSP, to see what pressure can be applied to ensure Argyll and Bute are recognised and it was agreed that the Projects and Renewables Manager would bring an update on "Broadband and Mobile Communications" to the January meeting (which would include plans for mast sharing).

Mr Buntin spoke of the pilot Ferry Service between Campbeltown and Ardrossan and ways in which a permanent service could enhance Mid Argyll, Kintyre and the Islands as a whole. Councillor Horn provided an update in terms of the ongoing work of the Campbeltown Ferry Sub-group and advised that a decision in respect of the continuation of this service, is expected before Christmas.

Further discussion was had in relation to the last exit/entrance to the canal before being secured for the night during summer months, with Mr Breslin advising that he would feedback comments to the local operations manager for consideration.

Concerns were raised regarding the budget cuts proposed by Argyll and Bute Council, with the Roads budget being of particular concern for rural areas. The general feeling of the Group was that resources are falling at a time where community expectations are growing.

6. OUTCOME 6: PEOPLE LIVE IN SAFER AND STRONGER COMMUNITIES

The Chair, Councillor Taylor introduced the item and spoke of the actions contained under Outcome 6 of the Single Outcome Agreement.

Betty Rhodick spoke of the contingency plan lodged with Argyll and Bute Council by Lochgilphead Community Council. She explained that the Community Council were in a position to update the plan and had asked the Council if the original plan could be returned to allow them to do so. Unfortunately the Council advised that the plan had been mislaid. The Area Governance Officer agreed to take this matter forward with the Council's Emergency Planning Officer, and request that the Dunbeg plan be provided as a template for the update. Councillor Taylor apologised for the inconvenience caused to the Community Council.

Inspector McLeish of Police Scotland spoke of issues within the area and highlighted that priorities are road safety, anti-social behaviour and drugs. She outlined the

current activity around rural crime and advised of the rural watch scheme which is being rolled out via Community Councils.

Inspector McLeish further advised of a series of ATM frauds in the Inveraray area and outlined protection methods. She also spoke of a multi-agency exercise with harbours throughout Argyll and Bute to protect against the refugee crisis.

Discussion took place in respect of signage in the South Knapdale area; Police attendance at Community Council meetings; and various issues surrounding pedestrian safety. Inspector McLeish undertook to work with South Knapdale Community Council to identify funds for replacing the crimestoppers sign and also agreed to look at reintroduction of a newsletter on a quarterly basis.

7. COMMUNITY

Ben Tustin of SEPA advised that he continued to work closely with Scottish Water and the Council's Planning Department in respect of sewage issues. He advised that he was scheduled to attend a meeting with Police Scotland in relation to waste dumping to agree a strategy to tackle the issue.

Councillor Horn advised of the mini-gym opening in Tarbert and also of the fireworks display, which had proved popular in previous years.

Lynda Syed on behalf of Furnace Community Council advised that the work behind houses on the shore side has now started. She highlighted the success of a recent fundraising event, "Women of Furnace, Past and Present" where over £600 had been raised.

On behalf of Argyll TSI, Lynda Syed advised that she was in the process of producing a newsletter, which is issued in the first week of every month and offered an opportunity for groups to advertise forthcoming events. She requested anyone who would like to use the service to contact her directly.

Mary Smyth of Craignish Community Council advised of the drop in event for the launch of the Mid Argyll Initiative, which is scheduled to take place on Saturday 31st October.

Andy Buntin of Lochgilphead Community Council advised that he had been busy with responses to the proposals by the Boundary Commission. He explained that the Community Council had been involved with works of both Scottish Canals and the Mid Argyll Initiative, and that the Foundation Scotland plans were progressing well. Mr Buntin outlined plans for the front green play park and advised that discussions were ongoing with Argyll and Bute Council to tighten up funding.

Jane McCurdie of the Phoenix Project thanked Members for the invitation to join and advised that she was happy to attend future meetings of the Mid Argyll Partnership.

Jim Malcolm of Dunadd Community Council advised of an engagement event with the Council's Roads Department which had proved successful and that the Community Council were happy to be involved in the Mid Argyll Initiative.

8. THEMES FOR NEXT MEETING

The Area Governance Officer advised that the themes of the next Community Planning Group were still to be confirmed. She advised that she would notify the Partnership of these by email as soon as she was in receipt of the information.

9. ANY OTHER BUSINESS

The Chair, Councillor Taylor outlined Argyll and Bute Council's Service Choices programme. He advised that the Council have agreed a plan to reduce expenditure to meet income. Councillor Taylor further advised that Officers had been asked to identify potential savings. He outlined the timescales involved in setting the budget in 2016 and advised that the public consultation was due to be published by the end of the week. The Area Governance Officer agreed to circulate the web link to the consultation document to all Community Councils.

10. DATE OF THE NEXT MEETING

The next meeting of the Mid Argyll Partnership will take place on Wednesday 27th January 2016 within the Council Chambers, Kilmory, Lochgilphead.

**MINUTES of MEETING of KINTYRE INITIATIVE PARTNERSHIP held in the ROOM 2,
KINTYRE COMMUNITY EDUCATION CENTRE, STEWART ROAD, CAMPBELTOWN
on FRIDAY, 2 OCTOBER 2015**

Present: Councillor Rory Colville (Chair)

Councillor John Armour

Attending: Shirley MacLeod, Area Governance Manager
Antonia Baird, Community Development Officer
Donald Melville, Business Advisor
Margaret Pratt, West Kintyre Community Council
John Dreghorn, NHS Highland
Margaret McFarlane, NHS Highland
Dhonna McCallum, Argyll College
Darlene Russell, Argyll College

1. APOLOGIES

Apologies for absence were intimated from:

Councillor Robin Currie
Councillor Anne Horn
Jamie McGrigor, MSP
Michael Russell, MSP
Grenville Johnston, HIAL
Jane Mayo, Campbeltown Community Business Ltd
Harvard Davis, Campbeltown Community Business Ltd
Margaret Wallace, Argyll Third Sector Interface
Susan Paterson, Health & Care Forum and Shopper-Aide
Audrey Martin, Projects and Renewables Manager, Argyll and Bute Council

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTES

(a) **Minute of the Kintyre Initiative Partnership - 26 June 2015**

The Minute of the meeting of the Kintyre Initiative Partnership held on 26 June 2015 was approved as a true record.

(b) **Minute of the Mid Argyll, Kintyre and the Islands CPG - 12 August 2015**

The Partnership agreed to note the Minute of the Mid Argyll, Kintyre and the Islands Community Planning Group held on 12 August 2015.

4. MATTERS ARISING

Discussion took place in respect of various issues from the last meeting, with the Area Governance Manager advising that the VC Facilities issues were currently being addressed by the Council's IT Services. She stressed however that issues are more often related to a poor broadband signal and that going forward it was hoped that the continuing roll out of fibre optic broadband would make this a more reliable service.

In relation to the unsecured post office counters services in West Kintyre, Mrs MacLeod advised that a letter had been sent to Post Office Counters and a positive response had been received, in relation to the delivery of prescriptions she further advised that this service was not being deteriorated. Margaret Pratt of West Kintyre Community Council outlined the progress of Clachan, Tayinloan and Glenbarr Post Office services.

5. KINTYRE CARE SERVICES REVIEW GROUP

The Locality Manager provided a background to the Kintyre Care Services Review Group. He outlined the purpose of the group and the challenges faced by the integration of the Health and Social Care Partnership and how the group could feed in and assist in the delivery of services within the area. He advised that the group were taking a partnership approach and would work alongside the third sector to ensure that services would be delivered in a modern and accessible way. Mr Dreghorn spoke of a consultation meeting, which was scheduled to take place on 20 October within the day room of the Bheinn Ghuillean Ward within Campbeltown Hospital. Discussion took place in respect of representation of Community Council's on the group. Mr Dreghorn confirmed that it was open to all Community Councils in the area. Further discussion in relation to work previously undertaken by East Kintyre Community Council in relation to locally based care in the community; the possibility of setting up a social enterprise group and communication and engagement with local groups was had, with the Area Governance Manager agreeing to forward the appropriate minutes from East Kintyre Community Council to the Locality Manager and confirming that in terms of circulating information to local groups she was happy for information to be passed to the Senior Area Committee Assistant to circulate to the distribution list of the Community Planning Group.

The Chair thanked Mr Dreghorn for the information provided.

Decision

The Partnership agreed to note the update.

6. ARDROSSAN - CAMPBELTOWN FERRY SERVICE UPDATE

Councillor Armour provided an update in relation to recent progress made by the Campbeltown Ferry Sub-group in relation to the Ardrossan to Campbeltown Ferry Service. Councillor Armour advised that the last sailing of the year took place on the Sunday 27 September and was the busiest day of the year. Councillor Armour advised that Calmac had indicated that the number of car and vehicle crossings were up by 3%, but that passenger numbers were down by 6%, however there had

been more cancellations of the service for a variety of reasons over the last year. Councillor Armour spoke of the VECTOR survey, which yielded fairly encouraging results, and also of the online survey by the Ferry Sub-group, to which there were over 800 responses, with 98% being for the continuation of the service. Councillor Armour advised that the responses were from a wider area than just Campbeltown and that the group hoped to obtain over 1,000 responses prior to the meeting with the Transport Minister, Derek McKay on 27 October 2015. Councillor Armour advised that the group were actively encouraging businesses and local people to complete the online survey for Transport Scotland, as this forms a basis for the final decision in relation to the continuation of the service. Councillor Armour advised that the local MP, Brendan O'Hara had met with the group and has lent his support to their campaign.

Discussion was had in relation to the timescales for the final decision, with Councillor Armour advising that it would not be before the middle of November, however the group have asked for an early decision so that an appropriate marketing strategy could be devised. It is hoped that further discussion will take place on the level of support from the Argyll and the Isles Tourism Co-operative, with Councillor Armour advising that as yet no contact had been made. The Senior Area Committee Assistant undertook to furnish Councillor Armour with the contact details of the Co-operative. The Chair enquired as to whether this is a service that could be utilised by the NHS. Mr Dreghorn advised that if this was a reliable, regular, year round service, it would certainly be worth exploring. Councillor Armour advised that the group were looking to secure a permanent service before tackling the issue of the timetable.

The Chair thanked Councillor Armour for the information provided and commended the Ferry Sub-group for the work undertaken to-date.

Decision:

The Partnership agreed to note the update.

Due to the commitments of Officers, the Chair agreed to take agenda item 10(b) Partner Updates – Business Gateway, next.

7. BUSINESS GATEWAY

The Partnership considered a status report from Donald Melville of Business Gateway. The report provided information on actions and progress from June to August 2015. Mr Melville outlined the milestones which were scheduled for completion and the financial impact for the first quarter of the financial year.

The Chair thanked Mr Melville for the information provided.

Decision

The group agreed to note the update.

8. COMMUNITY EMPOWERMENT BILL

The Area Governance Manager provided a verbal update in relation to the Community Empowerment Bill, which she advised had been approved by Scottish Parliament in July. Mrs MacLeod highlighted the significant number of new powers

and responsibilities in relation to the Community Planning Partnership and the level of work this would involve for local authorities and other public organisations. She advised that as there was currently no guidance from the Scottish Government on how the Act should be implemented, and as such the Council had set up a project team, which were having regular meetings. Mrs MacLeod advised that a report on progress would require to be put before the Senior Management Team (SMT) in November, which would then require to go to full Council as political decisions were required. She advised that the Act is looking to put communities and community groups at the heart of the decision making process.

The Chair thanked Mrs MacLeod for the information provided.

Decision:

The Partnership agreed to note the update.

9. CONSIDERATION OF ITEMS FOR INCLUSION IN THE SINGLE OUTCOME AGREEMENT LOCAL

(a) Campbeltown Sailing Club

The Partnership considered a report outlining the eligibility of Campbeltown Sailing Club to meet the criteria for admittance to the SOA:Local. The Community Development Officer advised that at the last meeting of the MAKI CPG, Partners had felt that the project was incomplete and not developed enough to meet all the criteria required for inclusion within the appendix of the SOA:Local. Mrs Baird advised that any Partner wishing to provide further detail or local knowledge that would assist in the application they should feedback directly to her at antonia.baird@argyll-bute.gov.uk.

Decision:

The Partnership agreed to note the contents of the report.

(Ref: Report by Community Development Officer, dated 2 October 2015, submitted.)

10. DISCUSSION UNDER OUTCOMES 2 AND 6

The Area Governance Manager advised that Outcome 2: We have infrastructure that supports growth and Outcome 6: People live in safer and stronger communities would be discussed at the next meeting of the Mid Argyll, Kintyre and the Islands Community Planning Group in November. She invited Partners to submit areas for discussion under these outcomes.

The Chair suggested that reports/updates in respect of the Campbeltown to Ardrossan Ferry Service; broadband and mobile coverage be provided in relation to Outcome 2.

It was suggested that an update from the Third Sector Interface and a report from Police Scotland on how local roads are policed with a particular focus on speed limits outside local schools, be sought in relation to Outcome 6.

The Area Governance Manager agreed to take these matters forward with a view to including them on the agenda for the next meeting of the Local Community Planning Group on 11 November 2015.

11. PARTNER UPDATES

(a) **Highlands and the Islands Enterprise (HIE)**

The Partnership noted that there was no written report from HIE.

(b) **The Picture House**

The Partnership considered a report which outlined the progress of the Centenary Project and the ongoing works of Campbeltown Community Business Limited to maintain and build audiences prior to the re-opening of the cinema. The report also outlined the launch of the Heritage Activity Programme which will focus on building the Picture House digital archive.

Decision

The group agreed to note the contents of the report.

(Ref: Report by Campbeltown Community Business Limited, dated 2 October, submitted.)

(c) **South Kintyre Development Trust (SKDT)**

The Partnership considered an update in relation to the progress of ongoing works at the town hall and funding opportunities for the improvement of the town centre. Councillor Colville advised that the theme of work going forward would be "Campbeltown Connections" and that the group were looking to engage with all aspects of the community on ways to make a more vibrant town centre. He further advised that the group were working in partnership with the Employability Team, and have just secured the employment of a town centre handyman for a period of 6 months.

Decision

The group agreed to note the update.

(d) **Argyll College**

The Partnership considered an update on the number and variety of full-time courses available in Campbeltown. Discussion took place in respect of the varying levels of education available and also future course developments. Dhonna McCallum advised of the opportunity for pupils of

the Grammar School to amend their timetables to include courses, such as an NC in Horticulture. She explained that this offered them a real experience and often assisted in capturing a pupil, who may not enjoy school and provide them with the necessary qualifications to transition from education to a work environment more efficiently. Darlene Russell spoke of a recent graduation service, which took place in Oban with over 300 pupils. Further discussion took place in respect of the lack of Travel and Tourism and Elderly Care courses available, with Darlene Russell advising that there was no appetite for these courses within Campbeltown however she was aware that they were offered in other areas of Argyll.

The Chair thanked both Darlene and Dhonna for the information provided.

Decision

The group agreed to note the update.

(e) Kintyre Way

Having noted that there was no one in attendance to speak to this item, the Chair advised that the Kintyre Way, Kintyre Recycling and South Kintyre Development Trust had taken a tri-party approach to shared equity in commercial windfarms, and submitted an application for CARES funding for renewable energy. He advised that the application was progressing well.

Decision

The group agreed to note the update.

(f) Third Sector Interface (TSI - formerly AVA)

The Partnership considered an update in relation to the continuing support of Third Sector groups including Kintyre Food Bank, South Kintyre Seniors Forum and Happy Bus trips. The report also detailed volunteer management sessions which were held in August with further sessions planned later in the year.

Decision

The group agreed to note the update.

(Ref: Report by Argyll Third Sector Interface, dated 2 October 2015, submitted.)

(g) Town Centre Regeneration

The Partnership noted that there was no one in attendance to speak to this item, but agreed to note the update provided by the South Kintyre Development Trust.

12. FUTURE OF THE KINTYRE INITIATIVE PARTNERSHIP

The Partnership considered a report outlining possible options for the future of the Kintyre Initiative Partnership. The Area Governance Manager outlined the role of the Local Community Planning Group and the role that is played in terms of community involvement. Discussion took place in respect of the future of the Ferry Sub-group, with Councillor Armour advising that the group should be re-designed to become a marketing group for Kintyre. Further discussion took place in respect of the possibility of a Chamber of Commerce being set up in Kintyre; the route for items for inclusion in the appendix of the SOA:Local and the need for groups such as Argyll College to link into the LCPG. Mrs MacLeod agreed to take forward the possibility of Argyll College effectively linking into the LCPG and advised that it would be possible for groups to make application directly to the LCPG for inclusion in the appendix of the SOA:Local.

Decision:

The Partnership agreed:-

1. that the partners serving on the Kintyre Initiative Partnership be congratulated for their various successes in delivering the aims and objectives of the Group and agreed that the group, having now served its purpose, be wound up; and
2. that Officers be asked to take forward arrangements for the continuation of the Ferry Sub-Group as a standalone Group.

(Ref: Report by Executive Director of Customer Services, dated 2 October 2015, submitted.)

13. APPOINTMENT OF CHAIR AND VICE-CHAIR

Having agreed to wind up the group during discussions of agenda item 11 (Future of the Kintyre Initiative Partnership), there was no requirement to appoint a Chair and Vice-Chair.

14. ANY OTHER COMPETENT BUSINESS

The Chair took the opportunity to thank all Partners for their participation over the years and for their continued support.

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THIRD SECTOR AND COMMUNITIES CPP STRATEGIC GROUP

Minutes of meeting held at Kilmory, Lochgilphead
(with VC links to Service Point, Islay and Hill Street, Dunoon)
At 10.00am on Wednesday 26th August 2015

Present:

Argyll and Bute Council: Cllr Robin Currie (Chair), Arlene Cullum, Colin Fulcher, Rona Gold, Mary Louise Howat, Laura Macdonald, Judy Orr

NHS Highland: Alison Hardman, Alison McGrory

Argyll and Bute TSI: Alistair McLaren, Petra Pearce

Scottish Fire and Rescue: David Cowley

Living It Up: Elaine Booth

HIE: Kirsten Logue

ABCAB: Gillian McInnes

In attendance: Rebecca Stokes (minutes)

<p>1. Welcome and Apologies Cllr Currie welcomed everyone to the meeting. <i>Apologies:</i> Eileen Bellshaw, Anna Watkiss (Argyll and Bute Council); Glenn Heritage (Argyll and Bute TSI); Lana Stewart (Police Scotland); Ailsa Clark (ABSEN); Alison McCrossan (Scottish Health Council).</p>	
<p>2. Minutes of Meeting 26 May 2015 Minutes were agreed as accurate.</p>	
<p>3. Matters Arising <u>Item 13 – Integration of Health and Social Care and implications/opportunities for the Third Sector</u> Following the update at the last meeting, Stephen Whiston agreed to answer any subsequent questions to allow the production of a FAQ sheet to be circulated to those who attended. This is still to be received from Stephen but will be circulated once available.</p>	
<p>4. Partner Updates Partner updates were circulated prior to the meeting. Additional comments:</p> <p><u>Community Learning and Development</u> <i>Community Development:</i></p> <ul style="list-style-type: none"> • Scottish Older People’s Assembly - Applications have been submitted to the Health and Wellbeing Fund with the hope of taking the Assembly out to the islands. • Alliance for Action - Feedback from the first public meeting on 2nd September will be given at the next meeting. <p><i>Youth Services</i></p> <ul style="list-style-type: none"> • Argyll and Bute Awards – Partners were asked to contact Martin Turnbull, Youth Services Manager, if they think they should have received an invite to the Awards ceremony on 24th September. <p><i>Adult Learning and Literacies</i></p> <ul style="list-style-type: none"> • The autumn programme are now available – Partners were asked to contact Jeannie Holles, Adult Learning and Literacies Manager, if they would like a copy of the programme. <p>Rona to invite Martin and Jeannie to become members of the Third Sector and Communities group.</p> <p><u>Digital Infrastructure</u></p> <ul style="list-style-type: none"> • Broadband and mobile infrastructure are separate programmes. 	<p>RG</p> <p>RG</p>

<ul style="list-style-type: none"> • Only 50% of funding is coming to Highlands and Islands for 85% of premises in Argyll and Bute to get broadband coverage. • BT and Vodafone are coming together to improve coverage, but still in discussion. Pressure groups have been effective in getting a service in areas which were not originally in the plan. • It was agreed to invite Anna Watkiss to every meeting to give an update. <p><u>Social Enterprise Team</u></p> <ul style="list-style-type: none"> • Further funding will be sought with regards to the Argyll Coastal Waters/Argyll Sea Kayak trail. Funding has already been received from Coastal Communities Fund, LEADER, the Council, and Skills Development Scotland. • Friends of Hermitage Park Association – The second stage application to Heritage Lottery Fund Parks for People programme for a £3m project will be submitted 31st August 2015. The SET will be working with various partners on this project, which will start early 2016. • Heritage Strategy Consultation is currently live on the Council website. • Due to oversubscription for Investing in Ideas funding, partners were encouraged to direct people to Awards for All for funding. • Community Support webpage - Partners were encouraged to promote the Community Support pages on the Council website (www.argyll-bute.gov.uk/community-support). Judy explained that the Council website is currently under redesign, and the group agreed that it would be preferable to have a direct link to the Community Support pages from the Council homepage. Judy will take this forward and give an update at the next meeting. There was a discussion regarding the format and wording of the pages, including links to partner websites, and different sections dedicated to specific audiences. It was agreed to gather links to all partner websites to bring to the next meeting. <p><u>Technology Enabled Care/Living It Up</u></p> <ul style="list-style-type: none"> • ALISS (A Local Information System for Scotland) website - Any resource can be added to the ALISS directory. Elaine to circulate presentation regarding uploading resources, and an update will be given at the next meeting. • Florence “FLO” (Simple Telehealth) mobile phone texting system – Patients are referred to the system by their GP. The system is being promoted to both health professionals and patients alike. It was agreed that a presentation on the service be brought to next meeting. <p>The partner update from HIE and the Health and Wellbeing Partnership annual report were noted.</p>	<p>RG/AC</p> <p>JO</p> <p>RS/RG</p> <p>EB</p> <p>EB</p>
<p>5. CPP Update – Rona Gold</p> <p>The meeting of the Full Partnership was held on 25th August and received positive feedback. The Full Partnership consists of all partners that help deliver actions and outcomes from the SOA. The meeting is held on an annual basis and usually takes the form of a board meeting, but was held in a conference format this year. It included speakers from the Economic Forum, the Compelling Argyll and Bute study, and the Early Years Collaborative, and workshops on Co-production, Participatory Budgeting and the Community Empowerment Bill. Rona will circulate highlights from the meeting once available.</p> <p>Cllr Currie congratulated all involved in yesterday’s meeting.</p> <p>The CPP continues to support the area CPGs.</p> <p>The CPP helps brings all the current community plans together to work together in planning in local areas.</p>	<p>RG</p>

<p>6. Third Sector Interface Update – Petra Pearce AVA and IJCVS have merged into the Argyll and Bute TSI as of 1st August, and it is hoped that ABSEN will also join, with the aim of working together for better communication both in and outwith the TSI. It was agreed that a report on the aims and objectives of the TSI, as well as information on the involvement of local Third Sector Fora, be presented at the meeting. It was also agreed that reports from the TSI to the CPP Management Committee also be circulated to this group. The TSI is funded by a Service Level Agreement from the Community Development team, and support is sought from the TSI to work in partnership to support the Third Sector and Communities group.</p>	PP/GH
<p>7. BIG Lottery Fund – Judy Orr The BIG Lottery Fund has chosen Argyll and Bute (excluding Helensburgh and Lomond) as one of five areas to receive funding for Financial Inclusion with an allocation of £3.7m. A contract will be issued in January, with the proposed start date of March. A funding bid will be submitted to the Big Lottery Fund, seeking funding for delivering the project. ABAN and the TSI have issued their members with a questionnaire to gauge what involvement they would like in the project. Local involvement will help strengthen the funding bid, and partners were asked to contact Judy if they would like to be involved. The deadline is 4th September. It was agreed to keep this on agenda for next meeting, with minutes from the Welfare Reform Group (who are co-ordinating the project) circulated to this group.</p>	
<p>8. Training and Events – Rona Gold</p> <p>a. Community Renewables Seminar – This event was developed by Anna Watkiss and Audrey Martin, and will focus on understanding renewables and shared opportunities by taking communities through the process of delivering renewable energy projects. It takes place in Kilmory on 9th September and partners were asked to encourage people to attend. To book online, visit www.argyll-bute.gov.uk/forms/seminar-booking-form.</p> <p>b. Topic for the next event - The TSI is going to lead on the Training and Events subgroup, as well as on the next Third Sector and Communities event. Cllr Currie expressed interest in being on the subgroup. It was suggested that the event is based on funding, and could tie in with the launch of the LEADER programme (see Item 12). It was agreed to hold the event in February 2015 to allow more time for organisation. A draft agenda to be brought to next meeting.</p> <p>c. IT facilities and use of VC – The network currently does not have the capacity to allow a lot of sites to VC simultaneously, however it was also acknowledged that more support needs to be provided for community members using VC. The TSI to take this forward.</p>	GH/TSI GH/TSI
<p>9. Community Empowerment Bill – Laura Macdonald Laura gave a presentation on the Community Empowerment Bill (CEB). The CEB includes the following 10 National Outcomes: Asset Transfer Requests; Delegation Of Forestry Commissioner’s Functions; Community Planning; Allotments; Community Right To Buy Land; Community Right To Buy Abandoned, Neglected Or Detrimental Land; Football Clubs; Non-Domestic Rates; Common Good Property; Participation Requests. The Scottish Government must: Consult with communities and the Parliament on the National Outcomes; report biennially on the extent to which those outcomes</p>	

<p>have been achieved; consider socio-economic inequalities in determining the National Outcomes.</p> <p>Additional comments:</p> <ul style="list-style-type: none"> • As the Council currently have an asset transfer process, it will have to prove to be best value if it is to continue. • There are working groups within the Council and the CPP who are looking at the effect of the CEB in Argyll and Bute. • It is likely to be a year before the CEB comes in effect. 	
<p>10. Argyll and Bute Community Television – Alison McGrory www.argyllandbutecommunity.tv is a website that has been developed to host films of what is happening in Argyll and Bute. It has been funded by the Change Fund and provides an opportunity to raise awareness of partners' work to help to promote Argyll and Bute as a good place to live and work. Films can be submitted directly to the website or links can be provided to films on YouTube. It was suggested that the community 'topic' updates from this meeting could be filmed and posted on the website.</p>	
<p>11. Integrated Care Fund update – Alison Hardman Alison talked to written update. Additional comments:</p> <ul style="list-style-type: none"> • There is one round of funding every financial year. • Alison to provide update to be provided on successful applicants. 	AH
<p>12. AOCB LEADER Colin gave an update on the 2014-2020 LEADER programme. Applications are not being accepted at the moment as awaiting confirmation from the Scottish Government to commence the programme. Hoping this will be towards the end of the year. Update to be provided at next meeting.</p> <p>ABAN Gillian requested that ABAN to be an agenda item at the next meeting.</p> <p>ACPGs Following a request from Shirley MacLeod, it was agreed that the draft minutes from this group can be circulated to ACPGs.</p>	CF
<p>13. Date of next meeting 24 November 2015 – HIE, Lochgilphead at 10am</p>	

Argyll and Bute Community Planning Partnership**Mid Argyll, Kintyre and the Islands Area Community Planning Group****11th November 2015****Agenda Item**



CPP Management Committee – update from meeting 30 September 2015

1. Purpose

- 1.1 The purpose of this paper is to inform members of the Area Community Planning Group of highlights from the CPP's Management Committee meeting on 30th September with particular emphasis on matters raised by Area Community Planning Groups.

2. Recommendations

- 2.1 Area Community Planning Group members are recommended to:
- Note the response set out in section 4.2 to issues raised by Area Community Planning Groups.
 - Request that the Area Governance Manager, Shirley MacLeod, take any further comment to the CPP's Management Committee meeting on 18th December 2015.
 - Distribute the attached highlights of the CPP Full Partnership meeting to interested and relevant persons and community groups.

3. Background

- 3.1 There are four Area Community Planning Groups (ACPGs), one in each of the council's four administrative areas. Following a recent review of governance arrangements there was agreement at their March 2015 meetings that the meeting dates for 2015/16 would correspond with the meetings of the CPP Management Committee to allow a better flow of communication.
- 3.2 At its meeting on 30 September 2015 the CPP Management Committee considered a report by the Area Governance Manager which presented highlights of discussions from each of the four Area Community Planning Groups and raised issues for consideration by the CPP Management Committee.

4. Detail

4.1 Area Community Planning Groups raised issues on the following points:

- Attendance at meetings.
- Presentation of information in reports to Community Planning Groups.
- Scheduling of two Area Community Planning Groups on the same day.
- Communicating and advertising meetings.
- How CPGs and local communities can become involved in influencing the Strategic Housing Investment Plan

4.2 The CPP Management Committee made the following commitments and actions:

- Grant Manders (Police Scotland, chair of CPP) asked CPP members to ensure that their organisations send their members to area community planning groups and that attendees stay for the duration of area community planning group meetings.
- Shirley MacLeod to introduce an executive summary part to the reports of Area Community Planning Groups to be piloted for a 12 month period.
- Shirley MacLeod to review the scheduling of the Bute and Cowal and Helensburgh and Lomond area community planning groups in March 2016.
- Rona Gold, Shirley MacLeod and Jane Jarvie to have a discussion on available resources to promote communication of meeting dates. Police Scotland offered to contribute to communications on meetings through their access to twitter.
- Shirley MacLeod to speak with Donald MacVicar on how CPGs and local communities can become involved in influencing the Strategic Housing Investment Plan.

4.3 The CPP also has a forum called the Full Partnership which meets annually. It met on 25th August 2015 in Machrihanish Airbase to reflect on progress and issues relevant to Community Planning in Argyll and Bute. Area Community Planning Group chairs and vice chairs were invited. Highlights of this meeting are attached for information.

5. Conclusions

5.1 This paper provides a response by the CPP Management Committee to key matters highlighted by Area Community Planning Groups. Members of the ACPG are asked to note the main issues

raised and that these have been responded to. Further issues and comments are welcome for the CPP Management Committee to consider at its meeting in December 2016. The highlights of the CPP Full Partnership meeting are attached for information and wider distribution.

6. SOA Outcomes

- 6.1 This paper is related to the working of Area Community Planning Groups which has an impact on all outcomes, as these are considered throughout the year at meetings.

Name of Lead Officer

Rona Gold, Community Planning Manager, Argyll and Bute Council
Tel: 01436 658 862

For further information please contact:

Shirley MacLeod, Area Governance Manager, Argyll and Bute Council
Tel: 01369 707 134

Attachment:

CPP Full Partnership meeting, 25th August, highlights.

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These are the highlights from the Argyll and Bute Community Planning Partnership (CPP) Full Partnership meeting on the 25th August 2015 at Machrihanish Airbase. These are for information purposes for Area Community Planning Groups and partner organisations to distribute freely.



- The Full Partnership complements the quarterly meetings of the Management Committee and Area Community Planning Groups to share best practice from the past year and set direction for the year ahead.
- The Full Partnership has not met for a couple of years. This is due to a review of CPP governance arrangements to refresh and improve our Community Planning Partnership and the recruitment of posts to implement this.
- The CPP Terms of Reference specifies that members of the Full Partnership are representatives of organisations and partnerships involved in the delivery of the Argyll and Bute's Single Outcome Agreement. These predominately come from those organisations named within the membership of the CPP's Management Committee, Chief Officers Group, Area Community Planning Groups and Single Outcome Agreement Delivery Plans.
- The meeting was held in a conference format rather than a board style to increase number of attendees, allow opportunity for networking and allow people to find out about matters relevant to their area of interest/ work.
- 92 delegates attended from a wide range of partner organisations.
- Councillor Dick Walsh, Council Leader and Chair of the Full Partnership opened the meeting and informed delegates that community planning is all about having ambition, and sharing and developing this in our communities. It was emphasised that for Argyll and Bute, our main ambition is to grow our population and our economy and that everyone has a part to play in this.
- Marco Biagi MSP for Local Government and Community Empowerment gave the key note address which focused on working together to make services work and how the four P's (prevention, partnership, people and performance) plus place and participation were the bedrock of all we should do. He also emphasised the importance of working with communities, involving them from the start of any change project.
- Nicholas Ferguson, CBE, Chair of the Economic Forum gave a brief overview of the Economic Forum and highlighted areas for opportunity in tourism and leisure, food production and employment and skills. He felt that affordable housing, mobile infrastructure and transport links were key barriers to growth.

- John Kelly from EKOS presented the findings of the Compelling Argyll and Bute study. The study engaged with community groups, organisations and over 400 businesses across Argyll and Bute. Findings revealed key constraints prohibiting growth across the area. A working group is taking these findings forward.
- Stuart Robertson, Director of Digital Highlands and Islands at Highlands and Islands Enterprise spoke on the roll-out of superfast fibre broadband to the area and how 85% of premises within Argyll and Bute should have access to it by the end of 2017. The current timetable for rollout within the area was also highlighted.
- Kathleen Johnston, Patricia Renfrew, Catriona Dreghorn, Ruth Reid and Dorothy Clark from NHS Highland and Argyll and Bute Council informed delegates of the work of the Early Years Collaborative and how Social Work, Education and Health departments all work together to ensure that children and young people in the Kintyre area have the best possible start.
- The breakout session on Co-production learnt the meaning of co-production (working in equal partnership with others to deliver services), how to co-produce services and looked at existing examples. Participants were asked to consider how co-production can enhance what they already did.
- Alan Budge from PB Partners gave an introduction to Participatory Budgeting, its context to the Community Empowerment Act and the different ways it could work – through mainstream budgets or grants. Participatory Budgeting enables communities to influence how part of a public budget is spent. The Community Planning team are working with PB Partners to look at how Participatory Budgeting could work in Argyll and Bute.
- ACT on the Single Outcome Agreement was led by Julie Young and Douglas Grierson from Argyll and the Isles Coast and Countryside Trust (AICCT). Participants learnt about various projects that AICCT were working on including ACT Argyll, tackling Rhododendrons, Secret Coast trails and Long Distance routes.
- The Dementia Friends break out session looked at the facts and myths surrounding dementia and encouraged participants to be more patient when speaking to people with dementia.
- Alasdair McKinlay from the Scottish Government presented a breakout session on the Community Empowerment Act. Participants received an overview over what was in the Community Empowerment Act and the expectations placed on Community Planning Partners. The Act will become law in 2016.
- Participants in the Health and Social Care Integration breakout session learnt about the plans in place to form a fully integrated board by the 1st April 2016. Lorraine Paterson outlined the management structure and participants learnt about the proposed strategic plan and locality plans.

If you have any queries on these highlights please contact: cppadmin@argyll-bute.gov.uk



SOA Delivery Plans

Review 2015/16

Delivery Plans

6 outcomes – 6 delivery plans

- 1. Economy**
- 2. Infrastructure – roads, digital, housing**
- 3. Education, skills, training**
- 4. Children and young people**
- 5. Active, healthy**
- 6. Safe, Strong**

Monitoring

- **Outcome Leads – cross partners**
- **Quarterly reports**
- **Identified key contacts and data suppliers**
- **Extracted local actions to form SOA:LOCALS.**
- **350 + actions**

Reviewing Delivery Plans

- **Consider information from the SOA:Local discussions**
- **Make sure the SOA is focussed on partnership actions**

Three steps

- **Consider all the information and meet with outcome leads (Nov – Jan)**
- **Update Area Community Planning Groups (Jan-Feb)**
- **Produce new delivery plans and review SOA:Locals (from April)**

Important

- **Required to:**
 - Report annually
 - Show detail on progress – figures, good data.
 - Prioritise to reduce inequalities and increase prevention.

ARGYLL AND BUTE COUNCIL**MAKI Community Planning Group****DEVELOPMENT AND
INFRASTRUCTURE SERVICES****11 November 2015**

Loganair Islay to Glasgow Air Service/Transport Scotland Ferry Services

1.0 EXECUTIVE SUMMARY

At the meeting of the Community Planning Group held in Islay in August there was discussion about issues relating to the commercial air service operated by Logan Air. These were summarised as

- Fares are too high
- Cost to the NHS of patients travel using the commercial air service
- Capacity of the air service

There was a request to report on public service obligations with a view to the inclusion of flights from Islay into this service. Loganair operate a commercial service between Islay and Glasgow it therefore cannot be subsidised by a national or local authority as a Public Service Obligation.

This paper includes an update on Transport Scotland's Clyde and Hebrides ferry services tender and includes in Appendix 1 a supporting statement that has been put forward to Transport Scotland for the Campbeltown to Ardrossan ferry service as the three year pilot for this service ended this year.

ARGYLL AND BUTE COUNCIL

MAKI Community Planning Group

DEVELOPMENT AND
INFRASTRUCTURE SERVICES

11 November 2015

Loganair Islay to Glasgow Air Service/Transport Scotland Ferry Services

2.0 RECOMMENDATIONS

2.1 The contents of this report are noted.

3.0 DETAILS

3.1 Public Service Obligations

A Public Service Obligation (PSO) is an obligation imposed on a carrier to provide a set level of service on a particular route in order to ensure that the service satisfies fixed standards of continuity, regularity, capacity and pricing.

PSOs have also been imposed on routes within Shetland, Orkney, Comhairle nan Eilean Siar and Argyll and Bute Council, all of which are subsidised by the local authorities or by Transport Scotland.

The subsidy ensures that these isolated communities have air links with a main centre. Under the terms of the European Regulation, it is necessary to seek competitive bids on an EU-wide basis to allow subsidy to be paid.

3.2 European Regulation

Regulation (EC) No 1008/2008 sets out the economic framework for air transport in the Community. Under the Regulation, provision has been made for the imposition of public service obligations PSOs for the maintenance of lifeline air services.

The Regulation provides the basis on which non-commercial but economically and socially necessary air services can be subsidised by national or local authorities after the imposition of a PSO to ensure continued operation

In transport law of the European Union, public service obligation is an arrangement in which a governing body or other authority offers subsidies, thereby permitting the winning company to operate a specified service of public transport for a specified period of time for the given subsidy.

This is done in cases where there is not enough revenue for routes to be profitable in a free market but where there is a socially desirable advantage in this transport being available. Under current law it is not possible to impose a PSO on a route

between two regions on which air services are already being operated commercially.

The air service operated by Loganair between Islay to Glasgow is a commercial air service and it therefore cannot be subsidised by a national or local authority as a Public Service Obligation.

3.3 Transport Scotland’s tender for Clyde and Hebridean Ferry Service Contract

CalMac Ferries Ltd currently provide the Clyde and Hebrides ferry services under tendered contract with Scottish Ministers. This contract will expire in September 2016 and Transport Scotland on behalf of the Scottish Government has begun the selection process for the next CHFS contract.

Two operators, CalMac Ferries Limited and Serco Caledonian Ferries Limited, have both passed the pre-qualification stage of the process and have been invited to submit tenders for the next CHFS contract, which will run from 1st October 2016 for a duration of up to eight years. The initial invitation to tender (ITT) was issued on the 31st July 2015 with the invitation for both operators to submit a final tender scheduled for December 2015, with a view to awarding the contract in May 2016.

The Scottish Government are to provide up to £1bn of funding to support the enhancement and development of the services within the contract, in addition to fares revenue.

Updates on the tender process can viewed at the following web site:-

<http://www.transportscotland.gov.uk/ferries/clyde-and-hebrides>

3.4 Transport Scotland’s Campbeltown to Ardrossan Ferry Service

The three year pilot of the introduction by Transport Scotland of a ferry service between Campbeltown and Ardrossan is now complete. Appendix 1 includes a supporting statement that has been put forward to Transport Scotland for continuation of the Campbeltown to Ardrossan ferry service

5.0 CONCLUSION

5.1 Loganair operate a commercial service between Islay and Glasgow it therefore cannot be subsidised by a national or local authority as a Public Service Obligation.

6.0 IMPLICATIONS

- | | | |
|-----|-----------|--|
| 6.1 | Policy | Aligns with Outcome 2 we have infrastructure that supports sustainable growth. |
| 6.2 | Financial | No implications to the Council. |

6.3	Legal	No implications to the Council.
6.4	HR	No implications to the Council.
6.5	Equalities	As per Loganair and Transport Scotland's own policy.
6.6	Risk	Transport Scotland may not continue with Campbeltown to Ardrossan Ferry Service.
6.7	Customer Services	No implications to the Council.

Executive Director of Development and Infrastructure Pippa Milne

Policy Lead Councillor Alisdair MacDougall
22 October 2015

For further information contact: moya.ingram@argyll-bute.gov.uk

APPENDICES

Appendix 1

APPENDIX 1

Ardrossan – Campbeltown Ferry Service

Supporting Report

1.0 Summary

The third year of a pilot ferry service between Campbeltown and Ardrossan has now ended and this paper outlines key benefits that this service has brought to the Kintyre area and also considers the additional potential impact the service could make if it now becomes permanent.

Transport Scotland introduced the Campbeltown to Ardrossan pilot ferry service which runs from May to September on a Thursday to Sunday inclusive between 2013 and 2015. Transport Scotland will be carrying out a full evaluation of the pilot service to assess the extent to which the pilot has met its objectives:-

- To provide a boost to Campbeltown's economy and develop Campbeltown as an attractive place to visit, work and do business.
- To enhance the transport choices and links for local people and businesses in the Kintyre peninsula.
- To increase visitors to Campbeltown and the Kintyre peninsula, support existing tourism markets and develop new opportunities.

This report will consider alternate transport links for Kintyre to the central belt and the importance of the ferry link to Ardrossan. It will consider the economic growth in the Kintyre peninsula and the importance of a permanent ferry connection to the central belt to unlock further opportunities and potential and consider the emerging findings of the evaluation on the ferry's usage.

2.0 Background

The Kintyre Peninsula has in recent years attracted significant investment in business sectors that are central to the Government Economic Strategy and vital to Scotland's economic competitiveness: renewable energy; manufacturing; tourism; and food and drink, including whisky. In the same period, the area has also increased public transport connections to the Central Belt with the introduction of the new ferry link to Ardrossan. The introduction of the new ferry link to Ardrossan has repositioned the importance of the A83 road connection to Campbeltown with the section between Kennacraig and Campbeltown becoming part of the strategic trunk road network in summer 2014.

3.0 Transport links to central belt

A number of ferry services currently operate from ports within Kintyre and the surrounding area as follows:-

- Kennacraig – Islay (Cal Mac);
- Claonaig – Lochranza (Cal Mac);
- Tayinloan – Gigha (Cal Mac);
- Campbeltown – Ballycastle/Ayrshire (Kintyre Express);
- Tarbert – Portavadie (Cal Mac);

These ferry services provide lifeline connections to remote island communities and are also vital to support local businesses e.g. distilleries on Islay and tourism. Islay and Campbeltown in particular are key tourism destinations due to local golf courses and distilleries. The Kintyre Express Service is a passenger only ferry which provides rapid connections between Northern Ireland and Ayrshire. This service caters mainly for the

tourism market and can also be hired for private charters.

The road distance between Campbeltown and Glasgow is 139 miles and can take a journey time of over 3 hours. Bus services are operated with return services offered between Campbeltown and Glasgow seven days a week with a journey time of slightly over 4 hours.

Air services between Campbeltown's airport at Machrihanish and Glasgow take around 40 – 50 minutes. The first arrival at Campbeltown is at 0940 which gives around 7 hours in Kintyre until the final flight departs at 17.30.

The ferry service linking Campbeltown with Ardrossan has improved connections between Argyll with the Central belt providing resilience in the event of emergency and planned trunk road closures which have a significant negative impact on the economy of Argyll network (e.g. landslides at the Rest and Be Thankful and A82 Pulpit Rock). In the event of future landslides the ferry service to Ardrossan could be an important lifeline with opportunities to increase the timetable. Opportunities also exist to encourage greater usage with a more frequent service. The Campbeltown to Ardrossan ferry service provides a much needed additional route between Kintyre and the Central belt and the Central Belt and West Highlands. The ferry service has potential to benefit further in removing vehicular trips, in particular haulage, from the A83 network.

This potential has already been recognised with the trunking of the A83 in recognition of the strategic importance of this route which provides connections to Campbeltown and the ferry service to the central belt - vital to the economy of the Kintyre region.

4.0 Economic Benefits and Potential within Kintyre Peninsula

Argyll and Bute Council's Economic Development Action Plan sets out the Council's ambitions, key priorities and related actions for the sustainable economic development of the area. The plan is centred around the four key themes of competitive, connected and collaborative and compelling. Connected is the key theme in relation to the Campbeltown to Ardrossan ferry service as this sets out transport and infrastructure priorities that will connect the economy of Argyll and Bute and integrate it with the wider economy. The following key outcome set out within the EDAP is considered consistent with the provision of a permanent ferry service between Campbeltown and Ardrossan

- Transport encourages a growing, well connected and sustainable economy;

The ferry service provides improved connection between Argyll and the Central Belt with the following key business sectors benefiting from a permanent service:-

4.1 Renewables

The Kintyre Peninsula is a national hub in the renewable energy sector and Campbeltown and Machrihanish are one of eleven sites identified in The National Renewables Infrastructure Plan (NRIP). The NRIP was published by Scottish Enterprise and Highlands and Island Enterprise with the aim of bringing forward a first phase of off-shore renewable locations in order to establish a competitive position for Scotland in this market.

In addition to offshore renewable sites, the Kintyre Peninsula has a number of on-shore wind farms and there are proposals for further sites to be installed in this area. Currently, the key operational sites are Beinn an Tuirc which has 46 turbines with a further 19

currently under construction and Tangy which has 15 turbines with a further 2 under construction. In addition, there are a number of potential wind farm sites currently at the scoping or planning stage of development in Kintyre which could result in over 80 additional turbines being constructed.

In recognition of the significance of Kintyre as a national renewable energy hub, £12m has been invested in a major infrastructure project in Campbeltown in order to provide improved road access, berthing and quay facilities for the expanding renewables industry. The project has been part funded by the European Regional Development Fund (ERDF) and involved local road improvements such as widening and passing places to facilitate the transportation of component parts between the factory in Machrihanish and the New Quay in Campbeltown. The project has also involved constructing a new concrete ground slab over the quay and dredging the harbour to provide an additional five metres of depth at the low tide to allow berthing of larger vessels, as well as allowing for changes in vessel size and shape in the future.

The Wind Towers Scotland Ltd facility at Machrihanish is the only wind turbine manufacturer in the UK capable of producing offshore wind turbines and one of only two onshore tower manufacturers in the UK. This facility is a major employer in an area of high unemployment (currently 135 staff) and has significant growth potential given that the NRIP identifies Campbeltown and Machrihanish as sites for the further manufacturing and operation/maintenance of offshore wind infrastructure sites.

4.2 CHORD

Through its CHORD programme, Argyll and Bute Council has agreed to invest more than £30 million in five of its waterfront towns (Campbeltown, Helensburgh, Oban, Rothesay and Dunoon). £6.5m has been spent to assist regeneration and economic development in Campbeltown by progressing the following three projects:-

- Campbeltown Berthing Facility – New marina has been developed in Campbeltown harbour with 54 berths and new on-shore facility;
- Kinloch Road Regeneration – New gateway to town centre, 39 affordable residential units, upgraded public realm features and public transport facilities;
- Campbeltown Conservation Area Regeneration Scheme (CARs) and Townscape Heritage Initiative (THI) - Improvements to a number of the town's key heritage buildings and conservation area via the Campbeltown Town Centre Regeneration Project.

A permanent ferry service to Ardrossan and the central belt will further stimulate this economic growth.

4.3 Machrihanish Airbase Community Company

The Machrihanish Airbase Community Company (MACC) purchased the former RAF base at Machrihanish in 2012 and working with Scottish Government, HIE and Argyll & Bute Council hope to encourage as many industries and businesses as possible to set up within the site boosting the local economy and generating jobs. The 1000 acre site is currently home to Campbeltown Airport and the Wind Towers Scotland Ltd facility and it is a key site in phase one of the National Renewable Infrastructure Plan. It is hoped to build on this and create a national area of excellence for the manufacturing and development of renewable energy projects. Machrihanish Airbase is also one of the key sites being considered as part of the UK's first Spaceport project. The creation of a Spaceport at

Machrihanish would deliver huge development opportunities across the whole of Argyll and Bute with the potential for up to 5,000 jobs and multi-billion pound investment in vital infrastructure. If successful this could be transformational for the area. Connectivity to the central belt will be a key determinant of the realisation of MACC's development plans.

4.4 Tourism

Kintyre now boasts two internationally recognised golf courses (Machrihanish and Machrihanish Dunes) and a choice of high quality visitor accommodation following recent investment from American developers in the Ugadale and Royal Hotels (the Village at Machrihanish Dunes complex). The area is also benefitted by the Long and Winding Way long distance footpath that connects Tarbert to Southend in South Kintyre. In addition, the area also benefits from sailing and whisky tourism given Campbeltown's internationally renowned distilleries and its close proximity to Islay. Golf and whisky tourism in Scotland are predicted to continue to grow and the high quality golf courses and visitor accommodation available in Kintyre make these markets very attractive to visitors. In addition, the renewable energy and whisky industries are drivers of national growth and are likely to continue to expand stimulating additional growth for Kintyre.

The connection of a ferry service to Ardrossan and the central belt is key to unlocking the further potential of this growing market.

5.0 Emerging Evaluation

With regard to the Ardrossan to Campbeltown route Vector Research in association with JMP Consultants, have been commissioned by Transport Scotland to undertake an evaluation of the Campbeltown to Ardrossan pilot ferry service which runs from May to September on a Thursday to Sunday inclusive between 2013 and 2015. The evaluation will seek to assess the extent to which the pilot service has met its objectives:

- To provide a boost to Campbeltown's economy and develop Campbeltown as an attractive place to visit, work and do business.
- To enhance the transport choices and links for local people and businesses in the Kintyre peninsula.
- To increase visitors to Campbeltown and the Kintyre peninsula, support existing tourism markets and develop new opportunities.

Passenger and vehicle returns for the ferry service in 2013 and 2014 show a fairly constant trend. 7484 passengers and 1226 vehicles used the ferry in 2013, with 106 sailings averaging 70.6 passengers and 11.6 vehicles. In 2014, 6666 passengers and 1124 vehicles used the service, averaging 67.3 passengers and 11.5 vehicles. In 2015, 7,515 passengers and 1515 vehicles used the service.

To inform the evaluation a baseline report was completed in September 2013 to provide a backdrop to the data collected in both 2014 and 2015. Vector Research has undertaken and completed the 2014 data collection comprising on-board passenger surveys and telephone surveys with local businesses and households in both Campbeltown and South Kintyre and Ardrossan, Saltcoats, and Stevenston (the Three Towns).

1,578 people responded to the passenger survey and 200 households responded to the telephone survey with 180 businesses also responding.

From those businesses in Campbeltown and South Kintyre surveyed, 43.5% of respondents claimed that turnover increased in the past 2 years, whilst 13.5% claimed that turnover had decreased. Businesses in the Three Towns report a less favourable response with only 26% claiming an increase in turnover with 14.3% claiming turnover had decreased.

Of those claiming an increase in turnover in Campbeltown and South Kintyre, 66.7% attribute at least a minor role to the arrival of the ferry. Almost a quarter, 23.1%, claim that the ferry had played a significant role. In the Three Towns a quarter of those in growth felt that the ferry had played a minor role in that increase. There is further opportunities in the future for local businesses and communities to assist in advertising and promoting the ferry service.

Of the households in Campbeltown and South Kintyre surveyed, 99% reported an awareness of the pilot service and 42% reported using the service. In the Three Towns 56.4% reported awareness and only 3% reported using the service.

The passenger surveys indicated that just over half of trips (55.3%) are for holiday short breaks or days' out. Other key purposes identified included visiting friends and relatives (18.1%), commuting to and from work (8.6%), and those using it for shopping (3.5%).

Around 40% of those interviewed would not have made the trip in the absence of the ferry service and around 30% travel one way by ferry and use an alternative mode for the other journey.

6.0 Conclusion

Analysis for the final year of the pilot is still to be completed and it would be premature to draw any conclusions until the evaluation is completed in its entirety.

What can be concluded however from the above is that Kintyre is an area of national significance. The Kintyre Peninsula has in recent years attracted significant investment in business sectors that are central to the Government Economic Strategy and vital to Scotland's economic competitiveness: renewable energy; manufacturing; tourism; and food and drink, including whisky. The Campbeltown area has been a recipient of a major strategic programme of public sector investment by the Scottish Government, HIE, ERDF, Council Historic Scotland, and Lottery (e.g. £6.5M for town centre regeneration and £10M plus of marine and road infrastructure improvements for the renewable energy industry). The Kintyre Peninsula has attracted significant investment in the tourism sector in recent years and now boasts two internationally recognised golf courses and a choice of high quality visitor accommodation. In addition, the area also benefits from whisky tourism given Campbeltown's internationally renowned distilleries (and its proximity to Islay). Campbeltown has a resident population of almost 5,000 with significant potential to expand in the years ahead.

In addition, the renewable energy and whisky industries are drivers of national growth and are likely to continue to expand stimulating additional business demands for improved transport connections to the central belt.

The permanent introduction of the new ferry link to Ardrossan is fundamentally important as it provides an alternate strategic connection from Kintyre to the Central Belt and is key

to unlocking the further potential opportunities for economic growth across many business sectors.

Argyll and Bute Community Planning Partnership

Mid Argyll, Kintyre and the Islands Area Community Planning Group



Report on the Community Safety Partnership

1. Purpose

The purpose of this report is to inform members of the Mid Argyll, Kintyre and the Islands Area Community Planning Group on progress towards establishing a new community safety partnership structure and the rationale for this undertaking.

2. Recommendations

The Area Community Planning Group notes the content of this report

3. Background

Community Safety partners, individually and jointly, have a strong record in making Argyll and Bute a safe place to live.

The Community Safety Partnership is responsible for delivering the priorities of the Community Safety strategy which, in turn, makes a key contribution to SOA 6 outcomes to ensure communities are safe, strong and resilient.

The prevailing partnership structure for community safety was established in c2000 and consisted of five local area Community Safety Forums each meeting four times in the financial year.

4. Detail

Certain short term outcomes within Outcome 6 rest with the Argyll and Bute Community Safety Partnership. Community Safety Partnership priorities are:

- Tackling Disorder and Anti Social Behaviour
- Safeguarding Personal Safety of the Young, Elderly and other Vulnerable groups
- Protecting the Natural and Built Environment from Fire, Vandalism, Graffiti, Littering and Dog Fouling
- Road and Water Safety
- Engaging with residents to build safer communities

Also within Outcome 6 there are outcomes where other partnerships have lead responsibility but the cross cutting nature of these require close collaboration between partnerships including the Community Safety Partnership.

In the early part of 2014 lead partners within the Community Safety Forum evaluated the existing community safety partnership structure. This was carried out to assess proficiency of the Forums to deliver on all of the responsibilities within SOA 6. Weaknesses identified were:

- Having 5 local forums provides a strong focus on local issues but resulted in a degree of fragmentation making accountability for performance unclear
- Data was limited which hampered oversight, comparison and challenge
- The meeting schedule of four meetings per year is insufficient to provide drive for community safety work streams
- Declining attendance at forum meetings impacted on opportunities for collaboration and joint planning

Under the direction of the SOA Outcome 6 lead from Police Scotland a new community safety partnership model was proposed. Reports were made to Argyll and Bute Council Senior Management Team (March 2015), Community Planning Partnership Management Committee (March 2015) and all five Area Community Safety Forums (May to September 2015).

A diagram of the new structure is attached as Appendix 1 'Community Safety Tasking and Coordinating Partnership'.

The partnership met for the first time in July 2015 and a second meeting was held in September 2015. Roles and responsibilities have been agreed and the partnership chairperson (Police Scotland Area Commander) and vice chairperson elected.

Police Scotland will fulfil the role of lead Community Safety Partnership representative at Local Area Community Planning Community Planning Group meetings.

The Community Safety Tasking and Coordinating Partnership will work plan, problem solve and evaluate performance. Data and evidence will be gathered to inform delivery and assess performance against SOA 6 outcomes.

5. Conclusions

Community Safety partnership working has a strong record of success in Argyll and Bute.

The prevailing partnership structure remained largely unchanged from around 2000 until the middle of this year.

The new Community Safety Partnership aligns community safety within

the community planning framework which will sharpen scrutiny and accountability and, in turn, drive forward community safety work streams and action for SOA 6 outcomes.

6. SOA Outcomes

SOA Outcome 6 People Live in Safer and Stronger Communities

Contributes to Short Term Outcomes 6.2, 6.3, 6.4, 6.5, 6.6

Name of Lead Officer:

Chief Inspector Marlene Baillie, Police Scotland, Area Commander Mid Argyll, Kintyre and the Islands,

For further information please contact:

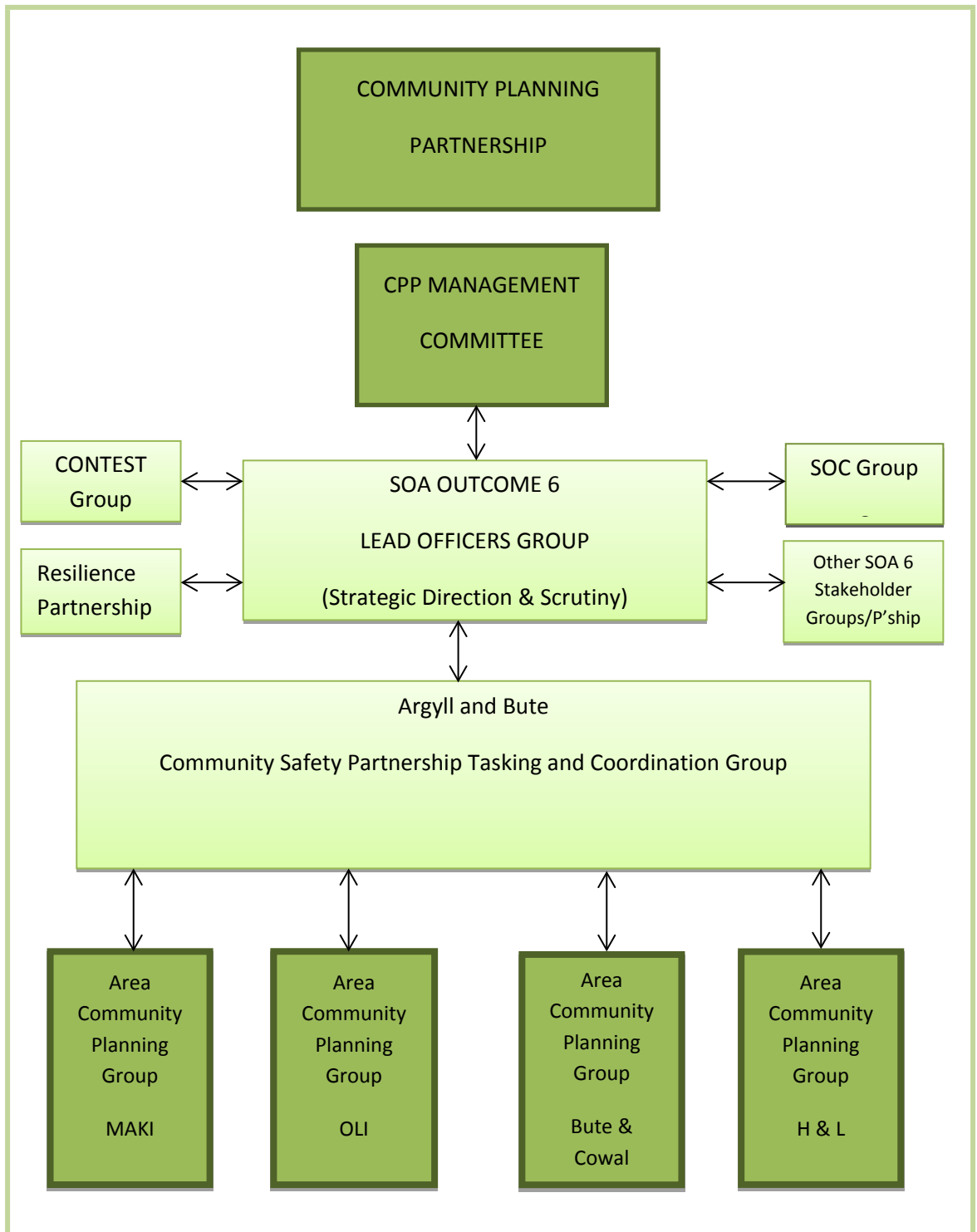
Robert Cowper, Argyll and Bute Council Community Safety Coordinator

Telephone 01436 658831

Email Robert.Cowper@argyll-bute.gov.uk

Appendix 1 Community Safety Tasking and Coordinating

Partnership for SOA 6 “People Live in Safer and Stronger Communities”



Lead Officers Group Comprises leads from – Argyll and Bute Community Safety Partnership, Argyll and Bute Resilience Partnership, Counter Terrorism CONTEST Group, Serious and Organised Crime Interventions Group, Violence Against Women Partnership, Alcohol and Drugs Partnership, Child Protection Committee, Argyll and Bute Third Sector Partnership, Argyll and Bute Road Safety Group

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Argyll and Bute Community Planning Partnership

Mid Argyll, Kintyre and the Islands Area Community Planning Group

11 November 2015

Agenda Item 8 (a)



ARGYLL AND BUTE HEALTH AND SOCIAL CARE PARTNERSHIP – UPDATE OCTOBER 2015

The Area Community Planning Group is asked to:

- **Note** the interim arrangements remain in place in both the council and NHS until April 2016
- **Note** the new Integrated Joint Board and HSCP management appointments,
- **Note** the consultation draft of the Strategic Plan 2016 – 2019 and the communications plan for consultation
- **Note** that the consultation on the draft Strategic Plan will continue until November 2015

1 Background and Summary

The purpose of this paper is to provide Area Community Planning Groups with a progress report on the actions undertaken to establish the Argyll and Bute Health and Social Care partnership (HSCP) since its last meeting.

2 Argyll and Bute HSCP Establishment Update

2.1 Health and Social care Interim Operating Arrangements until April 2016

Interim arrangements remain as described in the last update paper, with the planned date for the HSCP to assume management responsibility for health and social care remaining as 1st April 2016.

The revenue budgets of the specified council and NHS services will form part of an integrated budget for the new Health and Social Care Partnership to manage, with effect from April 1st 2016.

2.2 Argyll and Bute Integration Joint Board

The Argyll and Bute HSCP Integration Joint Board was legally constituted in August 2015. The role of the IJB until 1st April 2016 is:

- Production of the Argyll and Bute HSCP Strategic Plan
- Oversight of the integration transition arrangements regarding:
 - Health and Care Governance (Quality and Safety)
 - Health and Social Care Workforce and partnership arrangements

- Financial Governance
- Organisational Development
- Patient and Carer engagement and involvement arrangements

The IJB therefore has no responsibility at this time for day to day operational services. The Integration Joint Board is undertaking a period of development and planning, whilst service delivery remains under the interim management arrangements.

Argyll and Bute Integration Joint Board required membership has been established as prescribed in the legislation as set out in the Public Bodies (Joint Working) (Scotland) Act 2014 which is as follows:

1a	Members Nominated by the Parties (voting)		Deputies
	Argyll & Bute Council	Councillor Douglas Philand Councillor Anne Horn Councillor Mary Jean Devon Councillor Elaine Robertson	
	NHS Highland Board	Robin Creelman Elaine Wilkinson Garry Coutts Anne Gent	Heidi May
1b	Professional Advisors (non-voting)		
	The Chief Social Work Constituent Local Authority	Louise Long	N/A
	The Chief Officer of the IJB	Christina West	N/A
	The Chief Financial (Section 95 Officer) of the IJB	TBC	N/A
	General Medical Practitioner (Stakeholder GP)	TBC	N/A
	Lead Nurse	Elizabeth Higgins	N/A
	IJB Clinical Director	Dr Michael Hall	
	Medical Practitioner who is not a GP	TBC	N/A

1c	Stakeholder Members (non-voting)		
1c	A staff representative (Council) A staff representative (NHS)	Kevin McIntosh Dawn Gillies	N/A
	Independent sector		
	A third sector representative	Glenn Heritage	Katrina Sayer
	Service User Representative - Public x 2	Elizabeth Rhoddick Maggie McCowan	N/A

	Service User Representative - Carer x 2	Heather Grier	N/A
1	Additional Members (non-voting) - locally		
	Lead Allied Health Professional Advisor	TBC	
	Mental Health Advisor	TBC	

A rigorous process for the selection of IJB members has been applied and it is expected that the further appointments to the vacant roles will be completed through the autumn.

2.3 Management appointments

The following management appointments have been made to support the Chief Officer:

Head of Adult Services – East: Allen Stevenson
 Head of Adult Services – West: Lorraine Paterson
 Head of Strategic Planning & Performance: Stephen Whiston
 Head of Children & Families: Louise Long

Tier 2 managers appointed are:

Locality Manager Adult Services MAKI: John Dreghorn
 Locality Manager Adult Services Helensburgh and Lomond: Jim Littlejohn
 Locality Manager Adult Services Cowal and Bute: Viv Hamilton
 Locality Manager Adult Services OLI: Not yet appointed

Locality Manager Children's Services MAKI: Brian Reid
 Locality Manager Children's Services Helensburgh and Lomond: Paul Kyle
 Locality Manager Children's Services Cowan and Bute: Mark Lines
 Locality Manager Children's Services OLI: Alex Taylor

Recruitment to the Tier 3 joint management posts is now underway, with a target to appoint to the full integrated management structure by the end of October 2015.

2.4 Strategic Plan 2016- 2019

The Strategic Plan describes how Argyll and Bute Health and Social Care Partnership will make changes and improvements in the way it delivers health and social care over the next three years. It explains what services we are responsible for, what our priorities are, why and how we decided them. It shows how we intend to make a difference by working closely with partners in and beyond Argyll and Bute.

It explains what is happening, including the legal requirement and the reasons why change is needed. As with all change some things will be kept and some things will be altered or stopped as we move forward. The Strategic Plan details the ambitions for Health and Social Care services making positive changes that improve quality of services, do away with waste, duplication and inefficient, top down systems. Co-production, collaboration which builds on existing commitment, experience and skills, best practices and services are also

fundamental to this. The Strategic Plan will focus on what the public and users of services have said they value, and on the services that keep them safe and well.

However, the financial context is a difficult one, funding is tight and the HSCP will have to make tough choices on service investment and disinvestment. Argyll and Bute Council's overall savings targets will be around £9 million in both 2016/17 and 2017/18. NHS Highlands saving targets for Argyll and Bute are likely to be between 2-3% (£3.6- £5.4 million). Decisions on the level of funding allocated and savings the HSCP will have to make will be made by February 2016.

The HSCP aims to make these tough choices in consultation with localities, communities and stakeholders; they will be open and honest, as communities and stakeholder experiences and expertise will help to reshape public services

The Strategic Plan will therefore provide a "road map" for how health and social care services will be organised and provided in this area to meet our vision – "Helping the people in Argyll and Bute live longer, healthier, independent lives".

Production of Strategic Plan- Indicative timetable;

Item	Task	Time Scale
1	Establish Strategic Planning Group- Membership, ToR, Governance	Jan/Feb 15
2	Prepare proposals about matters the strategic plan should contain	End of Mar 15
3	Consult the Strategic planning group on proposals	End of April 15
4	Produce first Outline strategic plan for SPG consideration	End of June 15
5	Consult the Strategic planning group first draft	End of July 15
6	Prepare second draft of Strategic Plan	End of August 15
	Consult the Strategic Planning Group and wider stakeholders on Strategic plan (3 months)	End of November 15
7	Prepare final strategic plan	End of December 15
8	A&B HSCP approved by IJB and SGHD go live date agreed, delegated responsibility passed to IJB	Feb 2016
9	A&B HSCP Go Live	April 2016

The outline strategic plan purpose was to provide clarity over the change required, to test the breadth and knowledge of our existing plans, current and future issues, the reason for change and future shape of services with communities and our staff. In addition it was intended to support the ground work process in outlining the expectation of the role and accountability localities will have to develop, enable them over the 3 years of the plan, so that they will as operational partnership entities "Locality Plan, Locality Own and Locality Deliver".

The important element to note in this is that the consultation on the strategic plan is not targeted at getting feedback on existing service plans which have already been consulted on such as the Integrated Children's Services Plan, Reshaping Care for Older people programme etc. these remain extant. It is primarily focused on the transformation in health and care services that is required as a result of integration and in response to the challenges and drivers re demography, multi-morbidity, depopulation, sustainability, efficiency and best value.

The strategic plan is about creating a sense of urgency to respond to these issues and challenges.

The critical factor in this is locality planning and the ability of the HSCP to “tool up” the localities to effectively undertake this work. As referenced earlier this process will incorporate a range of “locality planning” catalyst events to support the development of locality planning. As such the consultation is targeted at obtaining responses and views on locality planning processes and questions have been designed to support this see:

<https://www.surveymonkey.com/r/YSDM7PJ>

The NHS Highland Board and Argyll and Bute Council as detailed in statute will be expected to provide a formal response to the full Strategic Plan as part of the consultation process.

The formal consultation draft of the Strategic Plan was published in mid-September. Printed copies are now available in the 7 localities, together with memory sticks, pre-loaded with the consultation draft of the Strategic Plan. The draft is also available on line (see 2.5).

Consultation will run through to mid-November. All feedback will be collated and will inform the final draft of the Strategic Plan, to be approved by Argyll & Bute Council, NHS Highland Board and the IJB in February 2016.

2.5 Staff and Public Involvement and Engagement

The Strategic Planning Group decided to precede the consultation on the full strategic plan with an information signposting leaflet (included in local papers, alongside virtual copies) and an Outline Strategic Plan – “A conversation with you”, detailing the major themes in our strategic plan from the 2nd July 2015.

The outline strategic plan purpose was to provide clarity over the change required, to test the breadth and knowledge of our existing plans, current and future issues, the reason for change and future shape of services with communities and our staff. In addition it was intended to support the ground work process in outlining of the expectation of the role and accountability localities will have to enable them over the 3 years of the plan to develop so that they will as operational partnership entities “Locality Plan, Locality Own and Locality Deliver”

The Outline Strategic Plan prompted 509 responses, the full report can be found at www.healthytogetherargyllandbute.org.uk These responses, alongside responses to the consultation on the full Strategic Plan, will inform the final draft to be adopted by the HSCP.

The consultation process on the full strategic plan is informed by the regulations which prescribe who has to be formally consulted. This states the second draft of the strategic plan and must be sent for comment to all interested stakeholders. This must include the local authority and the Health Board as well as representatives of any groups prescribed by the Scottish Ministers.

It is also directed that a communication and engagement plan to undertake the consultation must be in place, which is in line with Scottish Government policy; such consultation can take place in a variety of ways – written information, public meetings, staff meetings and events, focus groups, questionnaires and on-line and interactive discussion forums. The HSCP must therefore make best efforts to allow groups of people with an interest to participate in a consultation process in order to express an opinion on the draft strategic plan.

The important element to note in this is that the strategic plan is not targeted at getting feedback on existing service plans which have already been consulted on such as the Integrated Children's Services Plan, Reshaping Care for Older People programme etc. these remain extant. It is primarily focused on the transformation in health and care services that is required as a result of integration and in response to the challenges and drivers re demography, multi-morbidity, depopulation, sustainability, efficiency and best value.

The strategic plan is about creating a sense of urgency to respond to these issues and challenges.

The critical factor in this is locality planning and the ability of the HSCP to "tool up" the localities to effectively undertake this work. As referenced earlier this process will incorporate a range of "locality planning" catalyst events to support the development of locality planning.

Consultation Process

The communication and engagement work stream has produced a formal consultation plan and has commissioned consultant support to co-ordinate the feedback and support the engagement events and report on the findings of the consultation exercise for the period September to November.

The NHS Highland Board and Argyll and Bute Council as detailed in statute will be expected to provide a formal response to the full Strategic Plan as part of the consultation process.

The consultation draft of the Strategic Plan is now in the public domain and can be found on our website www.healthytogetherargyllandbute.org.uk printed copies will be available in local surgeries, pharmacies and libraries and on request. Because of the size of the document, there are also copies available on memory sticks, for staff or members of the public to have for personal use.

Each of the 7 localities will host and respond to requests for consultation events, with 2 additional large events to be held in November 2015.

Initial dates for these public (morning) and staff events (afternoon) are:

Lochgilphead - Thursday 8th Oct, 10am - 5pm, Mid Argyll Community Hospital

Oban - Friday 9th Oct, 10am - 5pm, Lorn & Islands Hospital

Kintyre - Tues 20th Oct, 10am-5pm, Campbeltown Hospital

Islay – Thursday 22nd October (time to be confirmed)

Isle of Jura – Friday 23rd October (time to be confirmed) Jura Progressive Care Centre

Helensburgh & Lomond – Tuesday 27th October (time to be confirmed) Braeholm

Helensburgh

Bute Thursday 5th November 1pm -5pm, Boardroom at Victoria Hospital

Cowal Wednesday 4th November 10am-4pm, Cowal Community Hospital

In addition our health and social care partners via the Third Sector Interface, Health Care forums, community and stakeholders are also hosting and facilitating a variety of events using "conversation café", facilitated workshops etc. engaging with hard to reach groups across Argyll and Bute to obtain their feedback on the plan

Whilst staff are welcome to attend the public events, there will also be separate staff events in each locality, where specific issues and questions can be addressed; these will be supported by NHS Staff side/Trades Unions and the Organisational Development Lead.

Full details of the consultation process can be found in the Communications and Engagement Strategy and Action Plan 2015/16 at Appendix 2

3 Contribution to Objectives

This is a significant area of policy development for both the Council and NHS Highland as it is a legislative requirement which both partners will need to comply with fully.

4 Governance Implications

4.1 Corporate Governance

The new Partnership will be established by a statute agreement. In particular the governance and accountability arrangements will impact on the current arrangements and standing orders of both partners and is detailed in the Integration Scheme.

4.2 Financial

The revenue and capital budgets of the specified council and NHS services will form part of an integrated budget for the new Health and Social Care Partnership to manage.

4.3 Staff Governance

The body corporate model of integration being adopted will mean the majority of staff contract arrangements will be unaffected however there will be substantial changes to the operational and strategic management arrangements for all staff.

Staff are integral to the success of the new Health and Social Care partnership and significant effort is being made to ensure staff are fully involved and engaged in the process

There are implications for a variety of staff roles and responsibilities, notably management and support services. Some of this is a continuum of the work already underway but others are also opportunities as identified by the Christie report regarding rationalisation, redesign and review of service as a consequence of integration of health and social care. There are also opportunities for staff co-location and professional and team development.

Organisational Change Policy and a jointly agreed staff protocol will underpin the approach to be taken, supported by workforce planning and development strategies.

4.4 Planning for Fairness:

EQIA scoping exercise will be undertaken if required once the service model and its operational arrangements have been identified. Once again lessons learned from North Highland partnership process will be applied.

4.5 Risk

The process of integration introduces a large number of risks for the partners. The project is reviewing and updating its formal risk register taking account of:

- Governance
- Finance and Resources
- Performance Management and Quality
- Human Resources

- Integrated IT
- Engagement and Communications
- Organisational Development
- Equity
- Programme and timescale

4.6 Clinical and Care Governance

There are a number of implications including clarification over pathways, roles and accountabilities in the new organisation which will require to be detailed and implemented through the course of the integration programme.

Notwithstanding this the integration model will be required to be safe, effective and evidence-based. There will be a need to build significant clinical engagement and consensus across the localities in the partnership catchment area, through the Clinical and Care Governance Committee.

5 Engagement and Communication

This major service change will require the Partnership to put in place a comprehensive public involvement and engagement process in establishing the new arrangements for PFPI in the partnership.

The intention of the communication and engagement approach is to focus on Person Centred Care, Locality Planning and outcomes demonstrating how services will improve by integration. This will be the core of both public and staff engagement and consultation.

A comprehensive communication and engagement strategy and action plan has been developed. It is a discrete project work stream with members drawn from staff, the public and management, supported by SGHD. Designated funding for communication and engagement has been identified. A full communication and engagement strategy will be in place by 1st April 2016.

Policy Leads Councillor Dougie Philand / Councillor Mary Jean Devon
Chief Officer Argyll and Bute HSCP Christina West
Executive Director Community Services Cleland Sneddon

For further information contact:

Stephen Whiston
Programme Lead Integration

stephen.whiston@nhs.net 01546-605639

Appendix 1 – Argyll and Bute HSCP Strategic Planning Group Prescribed Membership

Integration Authorities are obliged to establish a Strategic Planning Group for the area covered by their Integration Scheme for the purposes of preparing the strategic plan for that area. The group must involve members nominated by the Local Authority or the Health Board, or both. In effect, this provides for the partners who prepared the Integration Scheme, and are party to the integrated arrangements, to be involved in the development of the strategic plan.

In addition, the Integration Authority is required to involve a range of relevant stakeholders. These groups must include representatives of groups prescribed by the Scottish Ministers in regulations as having an interest.

The table below identifies the initial membership for the Strategic Planning Group.

Representative	Other
Chief Officer HSCP	1
At least 1 member of NHS Highland Board	1
At least 1 Elected member of Argyll and Bute Council	1
Health Professionals (GP, Consultant RGH & MH, AHP, Nurse)	10
Social Care Professionals	10
Users of Health and Social Care	2
Carers of users of Health and Social Care	2
Commercial providers of health care	0
Non-commercial providers of health care	1
Commercial providers of Social care	1
Non-commercial providers of Social care	1
Non-commercial providers of Social housing	1
Third sector bodies within the Local Authority carrying out activities related to health or social care	1
Locality Representatives *	4
Representative of NHSGG&C *	1
Total	39

*** Note**

The policy statement issued in December 2014 made provision for representatives for localities and neighbouring Boards to be represented. The views of localities must be taken into account with the Integration Authority required to identify the most appropriate person to represent each locality on the Strategic Planning Group. Local flexibility is allowed, so that an individual can represent more than one locality.

As NHS Highland main provider for secondary care services is NHSGG&C a representative is also identified for the group.

Appendix 2 – Communication and Engagement Strategy and Action Plan 2015/16

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1. Introduction

Change is happening to health and social care services in Argyll and Bute and across Scotland.

Integration means that health and social care services are coming together to be available as a single service, from April 2016.

This will impact on employees of health and social care service providers who will be affected by the change and who will also have a key role in making integration a success.

Those who use the services now and may in future – which is essentially every one of us – have a contribution to make as to how integration will work in Argyll and Bute.

Achieving integrated services that work for those who need them providing “person centred care” will therefore requires the support of communication and engagement in reaching ‘everyone’.

This strategy outlines the approach to be taken in delivering this communication and engagement support from August 2015 onwards.

2. Aim

We all at some point use health and social care services. We all therefore potentially have a contribution to make to ensuring that integration delivers services that work for us all and our families.

People who deliver these services, people who use them, those with expertise or experience relevant to health and social care, and others all have a role to play in making a success of what has been described as the ‘biggest change in health services since?’

The overall aim of the strategy is to:

- Provide opportunities, for all those with a role to play in making integration a success, to be informed about and contribute to the development, planning and delivery of integrated health and social care services.

3. Objectives

The objectives of the communications strategy are:

- To inform our target audiences about integration
- To inspire interest in contributing to the change process
- To provide opportunities for contributions to be made
- To keep relevant stakeholders up to date with progress being made in Argyll and Bute
- To support the achievement of health and wellbeing outcomes for people in our area by raising awareness of integration outcomes and the role of the individual in achieving long, healthy and happy lives.
- To draw on best practice in methods of communication and engagement adopted.
- To continually develop innovative and successful ways of communicating with our target audiences
- To provide the public, stakeholders and staff with feedback on how their views have contributed to plans and decisions made
- To anticipate and plan to meet integration communication needs beyond April 2016

4. Communication and Engagement Principles

In order to put to the most effective use possible the resources available in time, people and funding, the following principles are agreed by the Communications and Engagement Work stream:

- A solutions focused approach will be taken to identifying and progressing communication and engagement requirements.
- Partners on the workstream (statutory and voluntary sector) will work together to make best use of all communication activity undertaken:
 - Communication and engagement actions will be shared across the workstream
 - Partners will participate in distributing information and involving and engaging the public and staff through their own communication and engagement channels.
- Communication activities will support others, for example front line staff, to participate in raising awareness of and interest in health and social care integration.
- Engagement activities will be undertaken in line with the national standards for community engagement (at Appendix 1) and statutory (CEL 4 2010 guidance) requirements: http://www.sehd.scot.nhs.uk/mels/CEL2010_04.pdf

5. Audiences

Our two key target audiences are those who deliver and those who use/may use services:

- Employees of service providers, in the public, private and independent sectors
- Residents of Argyll and Bute (*)

- Current service users
- Older people
- Young people
- Families
- Carers
- Businesses
- Those with support needs
- Hard to Reach Groups

Note () 'Residents' are listed in identifiable groups with particular communication channels, for example Grey Matters or Health and Care Forum.*

In addition, we will target groups who have a role in developing integration, supporting communication of it and involvement in it.

- Employees of service providers
- Community representative groups e.g. community councils, Health and Care Forums, advocacy groups
- Elected members
- Trade Unions
- Special interest groups

6. Key messages- Argyll and Bute HSCP

Vision

People in Argyll and Bute will live longer, healthier independent lives

Mission for Plan Period

Argyll and Bute Health and Social Care Partnership will work with you to improve health, support social care, tackle health inequality, and improve community wellbeing. We will work in partnership with local communities to offer services that are:

- Easily understood.
- Accessible, timely and of a high quality
- Well-coordinated.
- Safe, compassionate and person-centred.
- Effective and efficient, providing best value.

Values

The following are the key values to which those employed or contracted by the Partnership, or who are stakeholders in it, will be expected to adhere:

- Person centred
- Integrity
- Engaged
- Caring
- Compassionate
- Respectful

7. Methods

A range of communication channels will be used, for example and not limited to:

- Social media channels
- Integration website
- Integration newsletter
- Employee channels internal to organisations represented on the workstream
- Email – to distribution groups of the organisations represented on the workstream, for example to community councils, community planning partners
- Screens in public and employee offices
- Local media via press releases, or advertising
- Printed information in libraries, NHS buildings etc
- Staff Bulletins
- Staff blog
- You Tube videos

Methods for enabling engagement will draw on best practice and experience from across the workstream of what works well locally, for example and not limited to:

- Conversation cafes
- Voice facilitation workers
- Person centred coaches
- Question and answer sessions
- Public drop in events
- Staff drop in events

8. Budget

A £43,000 budget is available in 2015/16 to support communication and engagement activities. Key actions identified for use of this budget are:

- Printing of materials
- Advertising
- Appointing consultants to provide additional capacity and co-ordination role to progress consultation of the Strategic Plan.
- Website – www.healthytogetherargyllandbute.org
- Admin support
- Venues for consultation events

9. Milestones/ opportunities

The action plan identifies key milestones for the project as well as recording events conducted and planned. Additional actions and opportunities will be identified by members of the programme work stream, feedback from our audience, direction from the IJB etc

10. Risks

Resources

In effect 'everyone' is a relevant audience for communication and engagement on health and social care integration.

There is a risk that the scale of need for communication and engagement cannot be met within the available resource

This risk will be mitigated against by the communication principles set out in (4) and by breaking down 'everyone' into groups that have channels through which to reach them, as set out in (5).

Forward Planning

Forward planning can help create time to consider and deliver effective communication and engagement activities.

Demand on people/time resources can greatly limit opportunities for forward planning in the longer term.

This risk will be mitigated against by inclusion in the action plan of a 'Next Steps' section that will be added to and progressed as the integration process continues.

11. Review and evaluation

Progress on actions will be reviewed at workstream meetings.

Evaluation of engagement approaches and activities will be drawn from different sources

Evaluation of communication activities will be drawn from different sources such as website visits or social media reach.

Consideration will be given by the workstream for any requirement for specific evaluation exercises that may inform 'Next Steps' or any other part of the action plan.

12. Communication and Engagement Action Plan

This action plan starts from August 2015. It is not a definitive list of actions; it will be added to with contributions from the workstream and the localities as opportunities arise and following confirmation with agency of consultation actions.

[WS = workstream; JJ = Jane Jarvie; DR = David Ritchie; AMcG = Alison McGrory; BB = Becs Barker; SW = Stephen Whiston]

Date	Action	Responsibility	Employees	Service Users	General public Residents	Community reps	Other stakeholders	Status
11/08	Workstream meeting – agree updated strategy and action plan	JJ/WS						
11/08	Workstream meeting – agree management of ‘now’ and ‘next steps’ actions	JJ/WS						
11/08	Lead locality workstream contacts agreed	WS						
17/08	Managers and Team Leads Workshop Argyll & Bute West, Integrated Management Structure and Outline Strategic Plan	Locality	x					
17/08	Tender exercise panel progress	BB/JJ/DR/DM						
24/08	Special workstream meeting on consultation focus and actions	WS						
25/08	A&B Community Planning Partnership Day, presentation on Integration	Locality	x				x	
31/08	Draft action plan for consultation issued for comment by 3 Sept.	JJ/WS						
03/09	Meeting with tenderer							
03/09	Health and wellbeing event in Tiree	Locality						
07/09	Update on Integration to Oban Lorn & Isles Health Care Forum	SW			x	x		
07/09	Standard descriptions strategic plan etc for issue on website, for staff etc	JJ/WS			x			

Sept	Newsletter – for public and staff	DR/WS	x	x	x	x	x	
<i>Consultation 'shape' – September = get involved promotion; October/November = get involved events; December = report</i>								
Sept	Press release/social media/staff info on consultation	DR/JJ/WS			x			
08/09	Update on Integration to Strategic Housing Forum	SW					x	
08/09	A&B Senior Managers Meeting re Integrated Management Structure	Locality	x					
10/09	Feedback report on outline draft plan published	SW						
10/09	Workstream meeting – confirm 'now' and 'forward planning' groups and tasks	JJ/WS						
15/09	Press release issued on consultation	DR	x	x	x	x	x	
15/09	Staff Bulletin issued to all NHS and Council staff	DR	x					
17/09	Comms Workstream co-chairs meeting with external consultants	WS						
21/09	Latest edition of Integration newsletter published	DR	x	x	x	x	x	
24/09	Outcomes 1 and 2 – website and social media	JJ/AMcG			x			
25/09	Joint training day for Person Centred Coaches and Voice Facilitators	WS	x			x		
26/09	Bute and Cowal Improving Care Group	Locality		x	x	x		
26/09	Rothesay Pavilion Community Fair	Locality		x	x			
w/c 28/09	Mid Argyll Locality engagement events (dates tbc)	Locality	x	x	x	x	x	
29/09	Lunchtime Webex Seminar "Consulting with Communities – How to Run a Conversation cafe	WS	x			x		
30/09	Joint training day for Person Centred Coaches and Voice Facilitators	WS	x			x		
08/10	Strategic Plan locality consultation event - MACHICC	Locality	x	x	x	x	x	
09/10	Strategic Plan locality consultation event - Lorn & Islands Hospital	Locality	x	x	x	x	x	
15/10	Strategic Plan presentation – Dunoon Rotary Club	PT					x	
20/10	Strategic Plan locality consultation event - Campbeltown Hospital	Locality	x	x	x	x	x	
21/10	Strategic Plan locality consultation event – Islay/Jura	Locality	x	x	x	x	x	
21/10	Strategic Plan consultation event – Islay/Jura	Locality	x	x	x	x	x	
24/10	Outcome 3 and 4 – website and social media	JJ/AmcG			x			
28/10	Strategic Plan consultation event – Helensburgh, United reform	Locality	x	x	x	x	x	

	Church								
4/11	Strategic Plan consultation event – Cowal, Cowal Community Hospital	Locality	x	x	x	x	x		
5/11	Strategic Plan consultation event – Bute, Victoria Hospital	Locality	x	x	x	x	x		
Oct	Social media/internal comms channels reminder to get involved	DR/JJ	x	x	x	x	x		
Nov	Press release/social media/internal channels reminders to get involved and how	WS	x	x	x	x	x		
24 Nov	Remaining outcomes – website and social media	WS			x				
April 2016 – Health and Social Care Partnership launched									
Next Steps									
01/04	Branding of Partnership required to be in place	WS							
01/04	Information to be available for service users on how integrated services work	WS							
01/04	Route for employees to raise questions as they arise to be promoted	WS							
01/04	Plans to be in place for communicating/engaging with employees on developing partnership culture and making the identified new service work successfully	WS							

National Standards for Communication

<p>THE INVOLVEMENT STANDARD</p> <p>We will identify and involve the people and organisations who have an interest in the focus of the engagement</p>	<p>THE SHARING INFORMATION STANDARD</p> <p>We will ensure that necessary information is communicated between the participants</p>
<p>THE SUPPORT STANDARD</p> <p>We will identify and overcome any barriers to involvement</p>	<p>THE WORKING WITH OTHERS STANDARD</p> <p>We will ensure that necessary information is communicated between the participants</p>
<p>THE PLANNING STANDARD</p> <p>We will gather evidence of the needs and available resources and use this evidence to agree the purpose, scope and timescale of the actions to be taken</p>	<p>THE IMPROVEMENT STANDARD</p> <p>We will develop actively the skills, knowledge and confidence of all the participants</p>
<p>THE METHODS STANDARD</p> <p>We will agree and use methods of engagement that are fit for purpose</p>	<p>THE FEEDBACK STANDARD</p> <p>We will feedback the results of the engagement to the wider community and agencies affected</p>
<p>THE WORKING TOGETHER STANDARD</p> <p>We will agree and use clear procedures that enable the participants to work with one another effectively and efficiently</p>	<p>THE MONITORING AND EVALUATION STANDARD</p> <p>We will monitor and evaluate whether the engagement achieves its purposes and meets the national standards for community engagement</p>

**Argyll and Bute Community Planning
Partnership**

MAKI Area Community Planning Group

11 November 2015



Agenda Item

COMMUNITY ENGAGEMENT & LINKS TO COMMUNITY PLANNING

1.0 EXECUTIVE SUMMARY

- 1.1 At the meeting of the Mid Argyll, Kintyre and the Islands Area Community Planning Group (MAKI ACPG) held in August 2015 there was a request made that the Community Governance Team produce a note about the purpose of community planning together with an update on the progress made in relation to the mechanisms being put in place to support engagement with local communities.
- 1.2 This report aims to provide the Group with a copy of the prepared guidance note and also sets out the work which the Community Council Liaison Officer is progressing to ensure communities are being engaged in the community planning process.
- 1.3 The Governance and Law Service has given an undertaking to prepare a development plan for community councils by 31st March. Details of the work undertaken so far are detailed in the main report at paragraph 4.5 together with information about training opportunities to support community councils in effective engagement within their communities (Paragraph 4.6)

The report recommends that the Group endorse the note on community planning and notes the work being undertaken in supporting communities.

**Argyll and Bute Community Planning
Partnership**

MAKI Area Community Planning Group

11 November 2015



Agenda Item

COMMUNITY ENGAGEMENT & LINKS TO COMMUNITY PLANNING

2.0 INTRODUCTION

- 2.1 At the last meeting of this Group, a request was made that the Area Governance Manager take forward the development of a guidance note which sets out the purpose of community planning. In addition, a request was also made to update the group on the mechanisms being put in place to support engagement with local communities.
- 2.2 In response to the request, a note is attached at Appendix 1 which outlines the back ground to the CPG and how community groups/councils can participate. Details are also included of the work currently being undertaken to develop community councils in effort to better support their communities.

3.0 RECOMMENDATIONS

- 3.1 That the Group endorses the guidance note attached at Appendix 1.
- 3.2 That the action currently being taken forward in regard to supporting engagement with local communities is noted.

4.0 DETAIL

- 4.1 The Group considered an item on "Island Communities" at their last meeting which followed on from a previous discussion about how the ACPG could better engage with communities.
- 4.2 Prior to the August meeting, the Area Governance Manager and the Community Council Liaison officer held discussion with representatives from Islay and Jura Community Council (with Colonsay being unable to attend) to discuss whether there would be merit in establishing a caucus type arrangement so one person could potentially represent a number of communities at the ACPG meetings.
- 4.3 During the discussion, it was put forward by the community council representatives that they could see no benefit to having a caucus type arrangement, but that there was a need to make the role of the ACPG clearer. In addition the possibility of appointing a community planning liaison role from within the membership of the community council and some issues about the timing of meetings were raised as options to improve linkages /engagement.

- 4.4 Having noted this, the MAKI ACPG requested that a guidance note be produced for circulation. This has been drafted and is attached at Appendix 1. In addition, the Group requested an update on the mechanisms being put in place to support engagement with local communities.
- 4.5 The Council's Community Council Liaison Officer (CCLO) has been tasked with preparing a development plan for community councils by 31st March 2016. The plan will be centered on providing community councils with the skills, knowledge and tools to enable them to engage effectively with their communities and be able to represent the views and opinions of those communities. At the moment it is premature to comment on the content of the plan as the first stage of the consultation has only recently taken place. A second stage consultation will commence in November which will feedback on the ideas/suggestions proposed by community councils and invite them to consider a draft plan that will be based on their input.
- 4.6 As well as consultation on the development plan, the CCLO is taking forward provision of training on Governance, Planning, Local Government Finance and, most relevant to this report, Community Engagement. The Council's Community Development Officers will be delivering bespoke training developed following an early consultation with community councils about what they wanted this training to focus on. The first of those sessions will take place in Helensburgh on 11th November 2015 and while there is commitment to run a session in Mid Argyll, no date is yet confirmed for this.

5.0 CONCLUSION

- 5.1 The request to prepare a guidance note about the purpose of the Community Planning Group has been undertaken and the document is attached as Appendix 1 to this report. The Group may wish to endorse this note as well as noting the update providing details about supporting community engagement.

6.0 IMPLICATIONS

- 6.1 Policy – Complies with Best Practice Guidance for Community Councils
6.2 Financial - none
6.3 Legal - none
6.4 HR – None, all work undertaken was from existing staff resources.
6.5 Equalities – None
6.6 Risk - None
6.7 Customer Service - None

Executive Director of Customer Services
Policy Lead – Councillor Currie
28 October 2015

For further information contact: Melissa Stewart, Area Governance Officer, Kilmory, Lochgilphead (Tel. No. 01546 604331)

What is Community Planning?

The concept of community planning has been around for quite some time although was formalised by the Scotland Act 2003. The ethos of community planning is to assist public agencies to work together with communities to plan and deliver better services to make a real difference to people's lives.

Community Planning aims to bring all public service providers, as well as other organisations such as Scottish Natural Heritage, Third and Private Sectors, together in one forum (the Community Planning Partnership and locally the Area Community Planning Partnerships), with a common goal of joint working for the benefit of the community. It's important to note that while typically communities are generally considered to be residents of towns and villages, it can also be about communities of interest such as groups of elderly or young.

The Scottish Government agreed a 10 year Single Outcome Agreement for Argyll and Bute in 2013. This Agreement clearly defines the local priorities in Argyll and Bute and sets 6 local outcomes which form the focus of the community planning meetings. The outcomes are:

- Outcome 1 – The economy is diverse and thriving
- Outcome 2 – We have infrastructure that supports growth
- Outcome 3 - Education, skills and training maximises opportunities for all
- Outcome 4 – Children and young people have the best possible start
- Outcome 5 – People live active healthier and independent lives
- Outcome 6 – People live in safer and stronger communities

Why should Community Councils engage?

Community Councils have a statutory duty to ascertain, co-ordinate and express to the local authorities for its area, and to public authorities, the views of the community which it represents, in relation to matters for which those authorities are responsible, and to take such action in the interests of that community as appears to it to be expedient and practicable (as well as undertake other appropriate duties!) It follows that they have a key role in community planning to ensure that their geographic communities are able to contribute to local priorities and services which affect everyday lives, making sure that people and communities are genuinely engaged in decisions made about public services which affect them.

How to engage

There are a variety of ways which community councils can engage with community planning in Argyll and Bute including participation in a local group such as the Mid Argyll Partnership and Cowal Transport Forum which are core partners of the Local Area Community Planning Groups. Where they exist, community councils can feed into local Community Council Caucus meetings or alternatively they can link directly to Area Community Planning Groups (which currently meet quarterly in February, May, August and November)

If you have any enquiries about **community planning** please contact Rona Gold, Community Planning Manager (rona.gold@argyll-bute.gov.uk) or 01436 658862

or for information on **local community planning partnership meetings** please contact Shirley MacLeod, Area Governance Manager (Shirley.macleod@argyll-bute.gov.uk) or 01369 707134.

THIRD SECTOR UPDATE

Third Sector groups continue to work hard to make a difference in their communities. Macmillan Cancer Information and Support Service was successful in winning Gold in their category of 'Tackling Inequalities and Improving Health' at Argyll and Bute's annual Excellence Awards. Deirdre Henderson and Chris Holden were very pleased to pick up the award on behalf of everyone who has helped make the service work. They also won the overall award chosen by Provost Len Scoullar. This is a great achievement for all involved in running and developing the service, but also recognises the wider support the service gets from colleagues, informal partners, elected representatives and community activists.

Vital Spark project, led by Firstport with Ispiralba a partner, has been rolled out across three areas, with Campbeltown, Dunoon and Rothesay. First phase in Dunoon started in September, with Campbeltown and Rothesay applications being assessed by 28th October. The project aims to support early ideas for new social enterprises to make a positive impact in communities.

Just Enterprise support available to support enterprising Third Sector organisations and has assisted a number of organisations across Argyll and Bute via business support and training.

Zero Waste Heroes has been established to work with communities in south Kintyre to reduce waste by recycling, repair and upcycling. Their shop will open at the end of November.

16th Argyll (Campbeltown) Scouts Group has 22 Beaver Scouts and 21 Cub Scouts at present, with plans to open a Scout Troop for girls aged 10.5 – 14 years. A team of dedicated leaders and assistants run these groups. Next year is the 100th birthday of Cub Scouts and it is hoped to experience new adventures and challenges while celebrating with other Cubs from around Argyll.

Campbeltown Community Business Ltd Centenary Project is moving forward. CCB has gone out to tender with the project on course to be completed in the spring of 2017. Meanwhile, CBB has been organising monthly film shows in the Victoria Hall with the help of Film Mobile Scotland. These are proving extremely popular.

Kintyre Crime Prevention Panel continues to work closely with agencies including Police Scotland, Fire and Rescue Service and Argyll and Bute Council. KCPP is pursuing the issue of CCTV cameras in Campbeltown, which have been described by a police spokesperson as 'not fit for purpose'. Recently, to encourage pupils to take part in cycle proficiency, KCPP has issued bicycle locks to primary schools in Kintyre. Personal alarms were also issued to secondary school leavers who were moving to cities for further

education/employment. The issue of speed limits outside schools was raised at KCPP's last meeting – Police are to report back to the panel.

South Kintyre Seniors' Forum meets monthly with a varied selection of speakers. Happy Bus trips continue to be enjoyed, with links formed with seniors from Oban and Helensburgh.

Kintyre Link Club offers its members computer clubs, therapies and creative craft groups. A trip to Tree Zone is planned with Lochgilphead-based group, Heads-Up.

Community Garden has had a busy summer and works successfully in partnership with SKDT and Zero Waste among others.

Befrienders, based in Lochgilphead, endeavour to successfully match adults with children who would benefit from befriending. Children in Need funds this valuable work. Their AGM will be held in Lochgilphead on Monday, 23rd November 2015.

Health and Wellbeing Network is undertaking asset mapping to become an online resource.

HomeStart Tarbert office has been closed and moved to Cowal. It is hoped this will not affect the service as workers are mobile and are able to work from home.

Shopper-Aide continues to grow with a constant stream of new clients and volunteers. Over 100 people attended a very successful Silver Thursday held at Campbeltown Free Church. Residents of local nursing homes are assisted to attend Elderberries group, held twice-weekly.

Monday Social Club hosted a successful Macmillan coffee morning and has secured funding to run a tea dance in March 2016. Dalintober and Milknoe Tenants and Residents Association are running Bonfire Night jointly with Fire and Rescue Service on Saturday, 7th November 2015.

Kintyre Food Bank continues to support families and individuals in need. Over 260 food parcels have now been given out, with a recipe booklet included. Premises next to the cabin have been acquired as a food store, to allow clients more privacy. KFB is the subject of an Early Day Motion raised by our MP, Brendan O'Hara, on 20th October 2015. The EDM recognised the important contribution being made by Kintyre Food Bank in alleviating food poverty in the Campbeltown area and on the successful launch of its recipe book.

MAKI COMMUNITY PLANNING PARTNERSHIP – NOV 2015

THIRD SECTOR HIGHLIGHTS FROM ISLAY AND JURA

- **Young Fire Fighters** – to date a steering group has been set up, start up funding is in place, safe kids day has been scheduled for November, volunteers are in place and now expressions of interest are being sought from interested 12 – 17 year olds.
The expected project start date is January 2016.
- **Mens Shed** – in conjunction with Re-Jig an 8 week 'Up cycling Mens' Shed' pilot is to commence in Jan 2016. The aim is to engage, train and assist people wanting to recover from addictions, people who are socially isolated and people who have barriers to learning through a project based on the up cycling of donated items of furniture.
- **Youth Services Transport Link** – is to be trialled Jan to March 2016. The project is aimed at transporting high school aged children from around the island on Saturday nights as there is no public transport available any day of the week after 6pm. The young people will be transported to the Cyber Cafe in Port Ellen to enable them to socialise in a safe, warm environment free from drugs and alcohol.

- **Seniors Forum** – a group of mature people are travelling to the Older Persons Assembly in Oban on 13th November with a view to gathering views and good practice and possibly setting up a Seniors Forum on Islay and Jura.
- **Islay and Jura Bump to Birth Fund** – has been become a registered SCIO set up to provide relief from financial hardship to pregnant mothers from Islay and Jura expected to await the birth of their baby on the mainland by providing financial assistance and to advance the social welfare of expectant mothers on Islay and Jura by campaigning for better health and maternity services on the islands.
- We have been consulting on Fairer Scotland, Health and Social Integration and locally on the future of Bowmore Hall.

- **FOURTEEN** – has dispersed over £20,000 of funds on a variety of sports, arts and volunteering projects on Islay and Jura. Examples of awards are -
 1. £2,000 was awarded to the Small Isles Parent Council to cover the costs of purchasing and installing a tower frame structure and slide for community use as there are no other play areas available on Jura.
 2. £2,000 was awarded to Argyll College to purchase safety equipment, training materials and RIB/workboat hire, enabling the delivery of a course in maritime skills.
 3. £1,620 was awarded to Ionad Chaluim Chille Ile to set up a Gaelic cafe/teenage drop in centre to run on Wednesday afternoons after school, enabling young people to engage in activities through the medium of Gaelic.

Petra Pearce

28/10/2015

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**Argyll and Bute Community Planning
Partnership**

**MAKI
Area Community Planning Group**

11 November 2015

Agenda Item **[for office use]**



**KINTYRE SEASPORTS – REQUEST FOR ADMISSION TO THE
SOA:LOCAL (APPENDIX)**

1.0 INTRODUCTION

- 1.1 The MAKI Area Committee of 15th August 2015 heard a report requesting admittance of the Campbeltown Sailing Club's projects, known as Kintyre Seasports, to the Appendix to the SOA: Local.
- 1.2 The members of that committee asked for more detail to decide whether the project was “fully developed”, “underway”, “viable” or “ready for implementation” as per criterion 3 in the Appendix to this report.
- 1.3 The development of how community projects link to the SOA: Local is an incomplete project and the criteria have not been fully developed. This paper suggests some criteria to assist with decision-making.

2.0 RECOMMENDATIONS

- 2.1 That the project be further supported by MAKI ACPG for inclusion within a Community Led Initiatives appendix to the SOA: Local in recognition of its role as a community project contributing to achieving outcomes of the SOA, following discussion on whether it does in fact meet criterion 3.
- 2.2 That, if admitted, the project seeks support from the relevant outcome Lead for the SOA.
- 2.3 With approval from both the CPG and the Outcome Lead, the project is included in Community Led Initiatives appendix to the SOA: Local.

3.0 DETAIL

- 3.1 The project, known as Kintyre Seasports, and led by Campbeltown Sailing Club has three strands and will have three phases, a development phase, a construction phase and a launch phase. The project is run by a collection of community groups under the umbrella of the Sailing Club. The strands of the

project are as follows;

- 1) Development of a sail-training school and promotion of Seasports activities for the wider community.
- 2) Restoration and interpretation of the Dalintober pier and the wider Dalintober area focusing on its' maritime history.
- 3) Renovation of the club-house, the beach area and public access to the sea.

4. DEVELOPMENT OF CRITERIA:

Criterion to decide the stage at no 3 of the appendix might include –

- 1) A plan or strategy to describe a fundable project,
- 2) A funding strategy,
- 3) Funds in place or pledged,
- 4) Personnel undertaking activities in the furtherance of the aims,
- 5) An appropriate governance structure,
- 6) A conducive external operating environment.

5. ASSESSMENT AGAINST CRITERIA:

Testing the facts against these criteria produces the following results:

- 1) The group has developed plans and costings to inform funding bids. They are currently working on applications to the Heritage Lottery Fund (HLF) and Big Lottery for a set of engagement programmes to be run next spring. They have had encouraging conversations with other funders. They have linked all their ideas into a plan with measurable and time bound objectives.
- 2) They have a funding strategy which they are being supported with by staff from Argyll and Bute Council.
- 3) They do not have any funds in place but neither do they have any overhead costs until they start work on the engagement programme in spring. They also have many pledges of support, both financially and in kind, including from local businesses.
- 4) The group is made up of volunteers, and they are conducting the progression of this plan and hiring in consultants where they need, such as for the community engagement work in spring. The sailing club are providing umbrella support to the wide range of community groups who are coming forward to support this project. The Royal Yachting Association for Scotland (RYAS), have met with the project team and, mindful of their close relationship to the school and the Active Schools staff, are progressing their application to become an accredited sail-training centre. They are also looking to engage with local historians to develop a series of community workshops and events for the spring programme.

- 5) The group is constituted as a voluntary organisation with a constitution and have many years of competent management as evidenced by minutes of their AGM and their accounts. They have an open membership. They intend to re-visit their constitution as plans progress.
- 6) (a) This is a community focussed project looking to revitalise the Dalintober area offering local employment, training opportunities and visitor attraction. The programmes will focus on sea sport activities and the rich marine heritage of the Dalintober area. This project complements the CHORD renovation of the marina on the other side of the bay.
(b) Argyll and Bute Council own the pier, and the group may decide to put in a request for asset transfer of same if the spring engagement and feasibility reports are favourable. The Local Development plan zones this area as a Settlement area.

6.

CONCLUSION:

5.1 The project needs to be assessed for inclusion against the criteria in Appendix 1, as agreed at the meeting of MAKI ACPG on 12th August 2015. The project fulfils questions 1 and 2 of the criteria:

- The project is directly related to SOA outcomes.
- The project demonstrates strong partnership working.

However there was not enough information to agree on question 3:

- Is the project/activity fully developed/viable/'underway'/ready for implementation?

5.2 A number of criteria have been suggested to support decision making.

5.3 It is assumed that the project, given it is in the planning stages, is asking for endorsement to be appended in the Community Led Initiatives appendix of the SOA:Local, and not in any future reporting framework for the SOA. This assumption refers to question 6, within the criteria for inclusion set out in Appendix A.

6. SOA Outcomes

6.1 This paper is related to Outcomes, 1, 3 and 5.

Name of Lead Officer: Rona Gold, Community Planning Manager, Community and Culture.

For further information please contact:

Antonia Baird, Community Development Officer, MAKI, Tel: 01546 604270

Appendix 1: Criteria for inclusion of Community Initiatives within the SOA:Local

Grass root and other activity not currently included in the SOA Delivery Plan			
1.	Does the project/activity directly relate to one or more of the SOA indicators?	Yes	No
2.	Does the project/activity demonstrate partnership working or community support?	Yes	No
3.	Is the project/activity fully developed / viable / underway / ready for implementation?	Yes	No
4.	Is the project/activity supported by the relevant Area Community Planning Group?	Yes	No
5.	Is the project/activity endorsed by the relevant outcome lead for the SOA?	Yes	No
If all answers are yes to the above proceed to 6. If one or more answer is no, further development work is required before inclusion.			
6.	Is the community group wanting endorsement from the Area Community Planning Group but not inclusion in the reporting framework?	Yes, go to 7	No, go to 8
7.	Project/activity included in community led initiatives section of the SOA: Local		
8.	Is the relevant outcome lead content for the project/activity to be part of the reporting framework and included in the strategic delivery plans of the SOA?	Yes, activity included at appropriate review period	No, remain at 7

**ARGYLL AND BUTE COUNCIL
CUSTOMER SERVICES**

**COUNCIL
22 OCTOBER 2015**

PLANNING OUR FUTURE - PUBLIC CONSULTATION

1.0 EXECUTIVE SUMMARY

- 1.1 In order to support the Council in progressing ideas for making savings to the right decisions for Argyll and Bute, the Council will carry out a public consultation exercise as part of planning our future.
- 1.2 The consultation will seek the views of our communities on savings options and suggestions for innovation, efficiencies and income growth.
- 1.3 This report sets out for comment the proposed public consultation.

2. RECOMMENDATIONS

- 2.1 That Council approves the public consultation.

ARGYLL AND BUTE COUNCIL

Council

CUSTOMER SERVICES

22 October 2015

PLANNING OUR FUTURE – PUBLIC CONSULTATION

1.0 SUMMARY

- 1.1 Argyll and Bute Council aims to work with as well as for the people of Argyll and Bute.
- 1.2 The Council will therefore carry out a public consultation exercise as part of our planning our future process.
- 1.3 The consultation will seek the views of our communities on options for making savings, so that their views contribute to taking ideas to the right choices for Argyll and Bute.
- 1.4 It will also ask for community suggestions on innovation, efficiencies and income growth.
- 1.5 This report sets out the proposed public consultation.

2.0 RECOMMENDATIONS

- 2.1 That Council approves the public consultation approach set out in Appendix 1.

3.0 DETAIL

- 3.1 With its funding set to fall considerably in future years, the Council has no choice but to make choices about its future service delivery.
- 3.2 The Council will continue to be a major provider of services, and a key employer in Argyll and Bute. However change will happen to what it does and how it works.
- 3.3 The views of our communities are sought on the wide range of options identified for making savings primarily over the next two years, in addition to inviting suggestions for transforming how it works and for growing income to support service delivery in future years.
- 3.4 The consultation explains the context for change having to happen and invites respondents to assess all options on the basis of 'strongly agree', 'agree', 'neutral', 'disagree' or 'strongly disagree'.
- 3.5 The consultation provides:

- the list of savings options identified, value of savings to be achieved and information on the ideas.
- the opportunity for people to assess only the options of importance to them; assess all options, and/or indicate which of these overall approaches they prefer to making savings - transformation, growing income, reducing, stopping services.
- Savings are highlighted by colour as general categories of work, and listed alphabetically within the four overall approaches.

3.6 It is proposed to carry out the consultation exercise using methods that have proven most useful to citizens in previous budget consultation exercises, including:

- website/social media questionnaire
- Citizens' Panel survey
- Reaching younger people through our Youth Services
- Working with our Third Sector Interface partners to reach people who would not normally proactively respond to a survey
- Printed questionnaires in libraries and customer service points

3.7 An additional step is also planned to help ensure a balanced and representative response: focus groups will be carried out across the area seeking qualitative feedback on options.

3.8 The consultation will be promoted in different ways including:

- On-line (via the website and social media channels)
- Advertising in local media
- Email distribution to our community planning partners and community councils
- The Council's weekly news round up

3.9 Findings will be collated and presented to a Special Policy and Resources Committee in January 2016.

4.0 CONCLUSION

4.1 The overall aim of the consultation approach is to maximise the likelihood of public involvement by providing opportunities for different levels of involvement.

5.0 IMPLICATIONS

- 5.1 Policy: Consultation findings will support service choice decisions.
- 5.2 Financial: costs are allowed for in the Communications/Strategic Finance budgets.
- 5.3 Legal : none
- 5.4 HR :Change will be managed within all relevant HR policies and procedures.
- 5.5 Equalities: The consultation will be available in different formats

- 5.6 Risk: The approach proposed is designed to encourage feedback at whatever level people are comfortable with, while also ensuring full and balanced responses.
- 5.7 Customer Service: Providing feedback on actions taken following consultation will support future citizens' involvement.

Douglas Hendry
Executive Director, Customer Services

Further information:
Jane Jarvie, Communications Manager, tel: 01546 604323

Appendix 1: Proposed content of consultation

Appendix 1: Proposed consultation content

Planning our Future – Public consultation
From ideas to the right decisions for Argyll and Bute
Please tell us what matters to you

The consultation is set out so that you can give whatever level of response suits you.

- Section 1: Key aims in transforming the work of the Council – do you agree with them?
- Section 2: Savings categories and options: as change must happen, with which options would you least and most agree?
- Section 3: Innovation: we'd like to hear your views on transforming our work to make savings and grow income.
- Section 4: Next steps – the service choice process.

Welcome from Councillor Dick Walsh, Leader of Argyll and Bute Council:

“We would like to do all that our communities want their Council to do for them, but drastically reduced funding means that this just is not possible.

We need to make choices about the work we do. We need to identify what is most important now, and for our future prosperity. We need to decide how we can make best use of the resources we have.

We would like to make these choices with you, which is what this consultation is about.

The consultation sets out a wide range of ideas for how we might make the savings we must, primarily over the next two years.

The Council has worked hard to find ways in which to transform how we do things and to preserve as many services and jobs as possible. We will continue to be a major employer and we will continue to support all aspects of our communities' lives.

However reduced funding will mean change for us all. We would ask you therefore to take time please to answer this consultation.

Work with us in progressing from ideas to the right decisions for Argyll and Bute. Thank you.”

Facts and Figures

- The Council provides a huge range of services.
- 80% of a council's funding comes from the Scottish Government.
- Over the next five years our funding is expected to be reduced significantly. Budget estimates show that we will have to bridge a funding gap of between £21.7 and £26 million.
- This means a savings target of around £9 million in both 2016/17 and 2017/18 with further savings in future years.
- The Council has already delivered savings of £32 million over the past six years; and recently agreed a further £1 million that can be made without impact on policy, number of jobs or communities.
- While making savings, we must also continue investing in building a prosperous future for Argyll and Bute.

Section 1: Key aims in transforming the work of the Council		
Invest in the future	Funding for services is connected to the size of the population. We need to attract people and businesses to the area to create prosperity, and to secure funding for future council services.	<p>Do you agree with these as key aims:</p> <p>Yes</p> <p>No</p> <p>If no, please comment</p>
Support our communities now by: <ul style="list-style-type: none"> - Protecting jobs - Provide help most important now 	Employment supports individuals, their families and their local economy. All our services are desirable, we must preserve those most important now.	

Section 2 (a): Categories of savings

We would like to know your views on which services are most important to you now and to building prosperity for our future.

Categories of options			Please indicate below which of these overall categories you most support.
Transform	Grow council income	Reduce and retain	Stop to save
Innovation, doing things differently, achieving efficiencies – these can lessen impact of reduced funding.	Increasing charges reduces savings to be made and protects services	Reducing services could avoid losing services and achieve savings	We deliver a huge range of services; reduced funding does not allow all to continue

Section 2(b) – savings options

- To ensure choice, there are more options identified here than we need to take
- Options are wide ranging and include potentially reducing our workforce of 5,000+ by 306 posts (FTE *) through redundancy and 125 by transfer to a new organisation.
- To support our employees the Council has invited interest in voluntary redundancy to create opportunities for posts at risk.

(* FTE (full time equivalent) - one FTE refers to hours that make up one full time job; full time hours may be split into part time jobs.

How options are listed

Options are listed alphabetically by area of work, in the four categories above. The colours below help you find particular categories of work.

- Pink: Community and Culture – sports, leisure, libraries, museums, community planning
- Purple: Customer/council support services – customer service points, registrars, internal council support services
- Orange: Development and Planning – economic development, planning and regulatory services
- Yellow: Education services
- Blue: Housing services
- Black: Roads and Amenity – refuse collection, recycling, street cleaning, roads and environmental services
- Grey: Social work/care services

Please assess options based on: 1 = strongly agree, 2 = agree, 3= neutral, 4= disagree, 5 = strongly disagree.

		Transformation			
		Innovation, doing things differently, achieving efficiencies			
1	2	3	4	5	
Area of work	Option	Comment	Saving £000		
Community Development and Community Planning	Reduce cost of combined community development and community planning teams.	1.7 fewer FTEs Less staff attendance at meetings.	71		
	Introduce consistent management arrangements for our four main community centres.	By changing the current arrangements with Centre Councils, the Council could deliver a consistent approach to pricing across the area.	45		
Creditors	Reduce postage, stationery, and printing costs	Increase email correspondence and electronic transfer (BACS) transactions.	13		
Customer Service Centres	Tiree Service Point service – deliver through contract with voluntary sector	This is in place in Jura and Colonsay. 0.5 fewer posts.	19		
	20% savings on postage, printing and stationery in all service points	Communicate by email rather than post.	10		
Facility services	Develop a Council catering service for events, functions etc	Build on the ad hoc special catering service already provided.	40		
	Spend to save: water utility savings	No significant impact on current service	100		
	Spend to save: energy use savings	No significant impact on current service	25		
	Increase heating efficiency through use of biomass boilers	Minor disruption at point when boilers are installed.	12		
	Reduce costs of Estates Section, through use of external service providers	1.4 fewer FTEs required Increased opportunities for external providers.	50		
	Improve use of fleet (transport) resources between council teams	1 fewer FTE required Consider external partnership working.	16		
Housing	Transfer of strategy staff costs to Strategic Housing Fund.	Subsidy for 5 fewer new houses available.	137		

Improvement and HR	Redesign delivery of personal safety training for employees.	1 fewer FTE required Develop on-line/face to face training	38					
	Redesign the Health and Safety Advisory Team, and develop on-line support	1.5 fewer FTE required. Increase on line support. Prioritise higher risk service areas.	81					
	Combine Improvement and Organisational Development, and Human Resources teams to create a single service	12.2 fewer FTEs required This would provide council services with a 'one stop shop' for support on people management and improvement.	511					
Information Technology	Replace broadband circuits to offices and schools with cheaper, lower bandwidth alternatives	Bandwith requirements will be matched to level of use.	139					
Leisure and libraries	Create Charitable Leisure Trust, bringing together Council owned community halls, libraries, swimming pools and fitness facilities.	This would reduce council jobs; posts would transfer to the new organisation. Experience of other councils would be drawn on in establishing an effective Trust.	700					
Planning and Regulatory Services	Reduce business support costs by efficiency savings provided by staff reductions.	1 fewer FTE to provide business support.	20					
	Reduce central administration costs by improved processes and systems.	1 fewer FTE to provide support.	16					
Revenues and benefits	Reduction in postage, printing and stationery costs	Stop providing pre-paid envelopes; increase correspondence by email	23					
	Council tax e-billing /landlords portals – replace external contract.	In-house solution to be developed; if unavailable withdraw the service	50					
	Retrieve cost of administering the double charge Council Tax from the income raised.	Double charge council tax applies to empty homes.	80					
	Benefit advisor posts –reduce to match expected reduction in caseload.	2 fewer FTEs. Introduction of Universal Credit is expected to reduce caseload.	48					
Roads and Amenity Services	Move to a 3 weekly collection for general waste (green bin), continue fortnightly	7 fewer FTEs New shift pattern to make better use of	548					

	recycling collections using double shift patterns.	fewer vehicles.						
	Energy Reduction Lighting programme	Use new lighting units that would reduce maintenance and energy costs.	150					
Social Work/Care Services	Social Work is the Council's second highest area of spend after Education. In 2014/15 we spent £55.4 million on these services. Proposed savings are for 4%-6%.	Social work/care services will join with health services as the Health and Social Care Partnership from April 2016. Identifying and delivering savings will be progressed by the Partnership.	£2.25m - £3.37m					
Strategic Finance	Review staffing of the team	7 fewer FTEs Training on-going to develop team skills, self-service routes for managers.	259					

		Grow council income						
		Increasing charges reduces savings to be made and protects services						
Area of work	Option	Comment	Saving £000	1	2	3	4	5
Economic Development	Reduce subsidies to freight operators at Campbeltown	Phased withdrawal of subsidy. From 55% to 33% to 18% to standard rates from 2018/19.	58					
	Increase piers and harbours berthing charges	Charges (for commercial shipping) depend on gross registered tonnage.	37					
Education	Increase fees for non statutory music tuition by 50%. Fees cover lessons throughout the August to June school session.	£150.80 per August–June session to rise to £226.20 for one pupil/one instrument. Cost for a sibling/another instrument to rise from £135.80 to £203.70.	50					
Planning and Regulatory Services	Introduce charging, of developer or property owner, for statutory street numbering	In place in other council areas. £75 to name/number or rename first property and sliding scale for additional properties e.g. £210 for 10 properties and £710 for 50, plus £150 for each new street name	10					
	Introduce charging for pre-application advice for major and locally significant planning applications.	In place in other council areas. Flat fee approx.£1,000 for major applications; maximum of approx. £800 for locally significant.	10					
	Introduce charges for Phase 1 Habitat Surveys	£600 per survey.	3					
	Increase charges to businesses for inspection and certification of food export certificates	Already in place in other council areas. £17 per certificate.	12					
	Increase income from private landlord registration scheme	Targeted enforcement work on unregistered private landlords	8					
Revenues and Benefits	Apply landlord penalties	This would apply to landlords providing tenant information late making it difficult	64					

		to collect council tax.					
Roads and Amenity Services	Increase burial charges by 20% plus inflation	From £488.65 to £604 (burial) From £507.95 to £627.83 (cremation)	79				
	Increase cremation charges by 20% plus inflation	These costs below average in 9 comparative local authority areas	59				
	Charge for, or remove services, for Cowal Games	This covers temporary toilets, event support, litter collection, staffing etc	30				
	Increase parking charges	80p to £1; Introduce to Mull car parks; Year round charging	150				
	Recover full cost for event banners and other activities associated with events.	Recover costs from this non-core council activity, or do not provide the support.	15				

Reduce and retain								
Reducing services could avoid losing services and achieve savings								
Area of work	Option	Comment	Saving £000	1	2	3	4	5
Adult learning and literacies	Reduce Adult Learning and Literacies service	3.4 fewer FTEs Reduction in classes, courses and other learning support and materials.	104					
	Reduce spend by 50% on adult learning and literacies resources and tutors.		29					
Arts and festivals	Reduce grants to major events and festivals by 20%	Funding/grants to continue to be available but to lesser amount.	37					
	Reduce arts development budget		10					
Community Development and Community Planning	Reduce third sector grant funding by 10%		14					
Customer Service Centres and Registration	Reduce service point opening hours to 30 hours a week. Stop taking council tax payments in servicepoints, promoting alternative options (direct debit, online, Paypoint)	3.5 fewer servicepoint staff, 2 fewer telephony staff, one fewer systems support staff, and (2018/19) one fewer in management structure	207					
	Rothsay service point – reduce opening hours further to 17.5 hours per week	0.5 FTEs removed This service point has the lowest volume of customer face to face contact.	20					
	Reduce property maintenance costs - remove small repairs budget at Jura and Colonsay service points	Small repairs would not be done in these properties. Requirements to date have been minimal.	4					
Governance and Law	Reduce area committee/governance functions with reduced support for Elected Members.	9.8 fewer FTEs required Options include fewer area and central committee meetings, no support for partnership/community planning meetings, increased 'self service' support for elected members.	301					
Housing	Reduce funding to energy and mediation	For example – 50 cases were referred for	41					

	advise services where there are other funding opportunities or reduced service demand.	mediation in 2014/15 compared to 75 the previous year.					
	Reduce funding by 25% for domestic abuse outreach support	Funding to continue to be available but reduced amount	40				
	Reduce funding for tenancy support contracts		191				
	Reduce funding for Rent Deposit Scheme, and service user involvement.	Service user consultation to be carried out by in-house staff; funding reduced in line with demand over past 2 years.	14				
	Reduce budget for Housing IT, strategy development and staff training.	Majority of Strategy work done in 2014/15.	51				
	Reduce staffing costs	1 less FTE; impact on capacity for partnership work, and promotion of housing information.	45				
Education	Reduce the disability access budget (for adaptations in education centres)	The level of demand has meant that this budget has been underspent previously.	20				
	Reduce home and hospital tuition (25%)	Reduced in line with past demand	3				
	Reduce Quality Improvement Team materials (60%)	Reduced opportunities for equipment loans and staff training.	15				
	Reduce specialist equipment budget (20%)	The level of demand has meant that this budget has been underspent previously	7				
	Reduce Repairs Outside Contractor costs for Special Education HQ by 39%	Use risk based approach to property maintenance.	7				
	Reduce Additional Support Needs (ASN) assistants by 45%	72 fewer FTEs Deliver efficiencies and match resources to greatest assessed need.	1,370				
	Reduce Creative Arts in Schools Team by 20%	0.2 FTE reduction Reduction in range of programmes for pupils.	5				
	Reduce instrumental instructors by 20%	2.6 fewer FTEs Impact on choice of instruments available	99				

	Reduce level of support available to the Council and providers of Early Learning and Childcare	6 fewer FTEs 40% reduction in council pre-5 resource budgets.	553					
	Withdraw 3% annual increase in payments to Early Learning and Childcare commissioned providers	Continue to commission providers to meet requirement for 600 hours of early learning for 3 and 4 year olds but remove annual increase.	82					
	Reduce Central Support Staff	4 fewer FTEs Reduced administrative support.	78					
	Reduce central PE facilities budget by 50%	Reduce options for example to hire venues for PE.	60					
	Reduce janitorial cover budget by 20%	Cover continues to be available but reduced.	16					
	Reduce central repairs budget by 20%	Prioritise repair work required. .	159					
	Reduce clothing grant budget by 30%	Demand has been less than the budget previously allocated	39					
	Reduce Classroom Assistants by 20% - primary schools	8 fewer FTEs across all 79 primary schools. Resources matched to greatest assessed need.	137					
	Reduce Classroom Assistants by 20% - secondary	6.6 fewer FTEs across all 10 secondary schools. Resources matched to greatest assessed need.	110					
	Reduce clerical assistants(20%) - primary	13 fewer FTEs Prioritise support provided.	217					
	Reduce clerical assistants (20%)-secondary	6.2 fewer FTEs Prioritise support provided.	108					
	Reduce pupil support assistants (20%) primary	3 fewer FTEs 111 fewer hours per year across 30 primary schools. Resources matched to greatest assessed need.	62					
	Reduce janitor costs by 20% - primary	8.6 fewer FTEs Prioritise service provided.	153					
	Reduce janitor costs by 20% - secondary	2 fewer FTES Prioritise service provided.	39					

	Reduce supply teacher costs (20%)– primary	Cover to continue to be available but to a reduced level.	98				
	Reduce supply teacher costs (20%) – secondary		75				
	Reduce grounds maintenance by 20% - primary	Work to be prioritised.	12				
	Reduce grounds maintenance by 20% - secondary		8				
	Reduce (devolved) budgets for individual schools by 20% - primary	These budgets are supplementary to the central education budget.	85				
	Reduce (devolved) budgets for individual schools by 20% - secondary	Expenditure to be prioritised.	105				
	Reduce school technician costs	6 fewer FTEs: reduced support for delivery of technical, ICT and science.	170				
	Reduce Educational Psychology Services budget by 7%	0.6 fewer FTEs. Reduced visits to schools.	37				
	Reduce budget for residential schools (outside the area) by 7%	Young people cared for outside the area reduced by 53% over last 5 years.	74				
Facility Services	Reduce by 14.5% central repairs budget by removing planned maintenance for schools, libraries and social work premises	3 fewer FTEs Maintenance to be prioritised.	164				
	Reduce by 8% central repairs budget by removing planned maintenance for shared offices from 2016/17	1 fewer FTE Maintenance to be prioritised.	46				
	Reduce by 22% shared office central repairs budget from 2017/18	Maintenance to be prioritised.	118				
	One off 25% reduction in bus stop/shelter budget in 2016/17 only	Prioritise/reduce bus shelters and stops built or replaced in 2016/2017.	16				
Housing	Reduce Housing budget for Rent Deposit Scheme, and cost of Housing service user involvement	Service user consultation to be carried out by in-house staff	14				
	Reduce Housing budget for IT and Strategy	Limit survey and research work possible.	51				

	development, and training.							
	Reduce Staffing costs	1 fewer FTE. Reduced capacity to participate in partnership and promotion work.	45					
Libraries	Reduce Library management costs	1 less FTE Reduced capacity to deliver library service	40					
Planning and Regulatory	Reduce Development Management team – validation and registration of planning applications	1 fewer FTE Longer time to register planning applications.	30					
	Remodel Planning enforcement team	1 fewer FTE (vacant post) Increase in response time to complaints about planning breaches	42					
	Remodel Access Team	2 fewer FTE (one post currently vacant, one potentially from 2018) Focus on statutory duties only	50					
	Remove vacant Regulatory Services alternative enforcement post	0.6 post removed. This post has been vacant for 18 months.	17					
	Reduce the debt counselling service	1 fewer FTE Focus on complex cases affecting most vulnerable people	36					
	Review Development Policy Team	Staff reduction equivalent to £50,000. Ability to deliver Local Development Plan and so support jobs, housing and the environment reduced.	50					
Roads and Amenity Services (R&A)	Close 43 public conveniences that cannot be run without cost to the Council	7.6 fewer FTEs These are located across Argyll and Bute	140					
	Reduce hedge maintenance from 2/3 to 1 cut per year	0.9 fewer FTEs Hedges to be maintained in winter only	18					
	Reduce to one grass cut per year / stop grass cuts	1 fewer FTE One cut in October/November; allow some areas to grow wild.	21					
	Reduce Environmental Warden Team	4.5 fewer FTEs Reduced enforcement /monitoring of litter, pest control, dog	113					

		fouling, commercial waste etc					
	Reduce Street Sweeping frequency (50%)	4.5 fewer FTEs Streets maintained to reduced standards	79				
	Reduce maintenance- R&A property (25%)	Prioritise dangerous/urgent work	64				
	Reduce maintenance of depots (25%)		26				
	Additional reduction in staffing across the Roads and Amenities service	Approx. 8 fewer FTEs Impact on areas' visual appearance	167				
	Reduce coastal and flooding work budgets	1.8 fewer FTEs Priorities for coastal protection and flooding work to be set	81				
	Reduce bridge assessment budget	0.2 fewer FTEs Prioritise most vulnerable structures	13				
	Reduce central administration costs through improvements to process and systems, and a reduction in training budget	1 fewer FTEs Source alternative training options (eg e-learning).	64				
	Reduce budget for road works / bridge maintenance	3 fewer FTEs Work to be prioritised.	164				
	Street lighting – increase planned repairs on an area basis, reduce reactive repairs	0.5 fewer FTEs Longer response time for lighting repairs.	49				
	3 weekly general waste, bi-weekly co-mingled uplift by internal resource for Islay.	This is in line with other local areas	17				
	Remove vacant posts in Waste Management service	2 fewer (vacant) FTEs Roads and Amenity service to be restructured	54				
	Further reduce road operations costs (from 2017)	Up to 5 fewer FTEs Savings to be sought across range of service activities.	140				
	Further reduce central support team (from 2017)	2 fewer FTEs Reduced level of administrative support	60				

Stop to save								
We deliver a huge range of services; reduced funding does not allow all to continue.								
Area of work	Option	Comment	Saving £000	1	2	3	4	5
Culture and libraries	Withdraw mobile library service	3.5 FTEs removed The service travels to remote mainland communities, Islay and Mull.	137					
	Offer Campbeltown Museum for community ownership.	If no interest from the community, close the Museum	37					
Education	Withdraw services that the Council is not required to provide for children under 5	8 FTEs removed Withdraw community childminding service	382					
	Remove Attendance Officer posts	4 FTEs removed Loss of support for schools in following up on pupil absences.	68					
	Remove management development and training budget – primary schools	Reduced opportunity for professional development of teaching staff	49					
	Remove management development and training budget – secondary schools		37					
	Remove school librarians in secondary schools	10 FTEs removed Reduction in library resource for pupils	319					
	Stop paying for lunches for lunchtime supervision staff – primary	Staff volunteer for supervision	12					
	Stop paying for lunches for lunchtime supervision staff – secondary		12					
	Withdraw Early Years third sector grants and services	Impact on families who receive services through this funding across the area.	183					
	Remove Early Years Change Fund		90					
	Remove budget for external support in modern language education	Foreign language training to be provided through the Scottish Government	36					

		Languages 1+2 budget					
	Remove subsidy payments to community swimming pools	Subsidy currently paid to swimming pools in Mid Argyll and Islay.	15				
	Remove central budget for additional ASN assistant cover (eg in-service days)	Use existing resources	80				
Facility Services	Remove out-of-hours property emergency line cover	Repairs to be reported Monday to Friday between 9am and 5pm.	9				
	Remove discretionary community transport grant funding	Support no longer available to community transport groups.	93				
Planning and Regulatory	Remove aerial photography provided by Ordnance Survey	Council still able to provide a similar service.	5				
	Remove general budget for local development plan consultation events	Increase on-line consultation	5				
	Remove software/licences used for local development plan consultation	Internal software solutions to be developed	24				
	Remove budget for footpath maintenance and signage works	Reduce activity to core duties –statutory access rights/of way, and up-to-date Core Path Plan.	5				
	Remove footpath survey software and Local Access Forum support budget	Use alternative ways of surveying, and supporting the Forum.	4				
	Remove specialist legal expenses budget for resolving access disputes	Draw on internal legal advice if it is required.	8				
	Remove direct funding to advice agencies	This funding supports general advice organisations.	55				
	Revenues and benefits	End (discretionary) non-domestic rates relief for charitable bodies.	This will vary between 20% and 100% depending on charitable status.	90			
Roads and Amenities	Removal of hanging baskets	1.5 FTEs removed. Reduce visual appeal.	30				
	Replace annual bedding displays with grass areas	1.6 FTEs removed. Reduce visual appeal.	33				
	Remove rose and shrub beds, return to grass	3.4 FTEs removed. Reduce visual appeal.	70				

	Removal of Christmas lights	Free up staff for lighting maintenance	100					
	Remove all school crossing patrollers	13.5 FTEs removed. This is not a core function of a council.	200					
	Remove food waste collections in Helensburgh area	4 FTEs removed Helensburgh is the only area in Argyll and Bute designated (Scottish Govt/Zero Waste Scotland) for food waste collections.	76					
	Remove subsidies to Tobermory Harbour Association	Subsidy to be removed on a phased basis.	8					
Strategic Finance	Review size of team further.	3 FTEs removed Service provided to Council would reduce	120					

Section 3: Transforming for the future: we'd like to hear your ideas on how we could transform what we do, make savings or grow our income.

As indicated in many of the options listed, the Council has taken steps to find ways in which we can transform how we work and reduce the impact of savings on employees or communities, by making efficiencies or growing our income.

This focus on innovation will continue in order to support the Council and our work in the short and longer term. As part of this we invite your views on the questions below.

Transformation for the future – innovation, savings and growth		
Question	Comment	Yes / No
Would you support the Council sharing the delivery of services with other organisations as a way to make savings?		
Would you support an increase in council tax?		
What would you recommend for making savings or generating income for the Council?		
Other comments		

Thank you for letting us know your views and sharing your ideas. Information will be available on how answers to the consultation have contributed to decisions made, after the budget setting meeting scheduled for February 2016.

Section 4 - From ideas to decisions – the service choice process.

We have:

- Considered what we as a council are required to do and what is additional
- Set targets for savings options that ensure the council can balance its budget
- Identified more options than needed so that we can reach final decisions with the views of our employees and communities.

We are:

- Asking you to tell us what matters most now and for future prosperity
- Speaking with our employees and trade unions about their views
- Developing ideas for innovation that could reduce the need for savings over time.
- Raising with the Scottish Government the need for additional local government funding for Argyll and Bute. Argyll and Bute benefits from having both rural and island communities. In fact we have the highest number of inhabited islands of any Scottish local authority. This brings with it financial challenges in delivering services and support.

We will:

- Gather the views of our communities and employees
- Develop decisions bearing in mind those views and assessments of impact of options.
- Make decisions, after the Council's government funding allocation is confirmed, at a budget meeting scheduled for February 2016.

If you would like this document in another language or format, or if you require the services of an interpreter, please contact us.

Ma tha sibh ag iarraidh an sgrìobhainn seo ann an cànan no riochd eile, no ma tha sibh a' feumachdainn seirbheis eadar, feuch gun leig sibh fios thugainn.

Argyll and Bute Council, Kilmory, Lochgilphead PA31 8RT
Telephone: 01546 604437 Fax: 01546 604349

Argyll and Bute Community Planning Partnership**MAKI Area Community Planning Group****11 November 2015**

Agenda Item

MAKI Area CPG – Chair and Vice Chair positions

1. Purpose

- 1.1 This report provides the CPG with an update in terms of the position relating to the Chair and Vice-Chair of the MAKI Area CPG.

2. Recommendation

- 2.1 The Area CPG is asked to note the contents of the report and agree to appoint a Chair and Vice Chair of the group.

3. Background

- 3.1 Members will recall that at the meeting of the CPG held in May 2015 Councillor Rory Colville intimated his intention to resign as Chair of the Area CPG from the August meeting onwards and that it was agreed that there would be an item on that agenda relating to the election of the Chair. Given subsequent changes to staff within NHS Highland as part of the integration of health and social care services, Councillor Colville agreed at the August meeting to continue in the Chair until the November meeting to allow such changes to take effect and clarity about future meeting attendance was in place. This has been progressed and the CPG is now invited to consider the appointment of both Chair and Vice Chair of the group.

4. Detail

- 4.1 Subsequent to Councillor Colville's intimation that he would resign as Chair of the MAKI CPG in August due to pressure of other responsibilities, the elected Vice Chair, Lorraine Paterson (NHS Highland) who was the locality Manager in MAKI, was appointed as the Head of Adult Services – West in the new structure which will support the Integration of Health and Social Care. John Dreghorn of NHS Highland was subsequently appointed as Locality Manager in the new integrated health and social care structure and attended the August meeting of the CPG, fulfilling the role of vice chair at that meeting, and at the pre agenda stage of the November meeting cycle.

- 4.2 During discussion of the matter of Chair of the group at the August meeting Councillor Colville invited all members of the CPG to consider their positions and whether they would be interested in putting themselves forward to fill either the Chair or Vice Chair position.
- 4.3 Members should note that in 2 of the other Area CPGs a community representative has been elected as Chair of the Group, and in one location both Chair and Vice are community representatives. This involvement is being actively encouraged in an effort to widen community involvement and engagement between the groups and the wider community they represent.

5. Conclusions

- 5.1 Given that clarity on changes in personnel at NHS (Highland) has now been received the MAKI Community Planning Group is invited to appoint a Chair and Vice Chair of the group.

6. SOA Outcomes

- 6.1 Not applicable. This report relates to the administration of the Area CPG.

Name of Lead Officer:-

Donald MacVicar, Head of Community and Culture

For further information please contact:-

Shirley Macleod, Area Governance Manager (01369) 707134